

This meeting was streamed on Facebook Live

<https://www.facebook.com/riocommunities>

Call to Order

- Mayor Pro tem Peggy Gutjahr called to order the city council regular business meeting at 6:00 pm.

Pledge of Allegiance

- Councilor Brown led the Pledge of Allegiance.

Roll Call

- Present: Mayor Pro tem Peggy Gutjahr, Councilors; Bill Brown, Joshua Ramsell and Jim Winters (virtual)
Present: City Manager Dr. Martin Moore, Municipal Clerk Lisa Adair, and Finance Officer Stephanie Finch.

Approval of Agenda

- Councilor Brown moved for the approval of the agenda as presented. The motion was second by Councilor Ramsell. Vote: Councilor Winters-yes; Councilor Brown-yes; Councilor Ramsell-yes and Councilor Gutjahr-yes. with a 4-0 vote the agenda for the regular business meeting was approved as presented.

Approval of Minutes for the Workshop and City Council Regular Business Meeting held on 3/23/2021 and the Special Business Meeting held on 3/29/2021

- Councilor Ramsell moved for the approval of Minutes for the Workshop and City Council Regular Business Meeting held on March 23, 2021 and the Special Business Meeting held on March 29, 2021. The motion was second by Councilor Brown. Vote: Councilor Winters-yes; Councilor Brown-yes; Councilor Ramsell-yes and Councilor Ramsell-yes. With a 4-0 vote the minutes for the workshop and city council regular business meeting held on March 23, 2021 and the minutes for the special business meeting held on March 29, 2021 were approved as written.

Public Comment

- No public comments.

City Manager

- Manager Dr. Moore said he is pleased to report the budget is continuing forward and in two weeks we will be having a budget hearing, initial projects we are working on are starting to be completed, we ordered lights on 304 and they might go up as early as Friday of this week, we are also working on the road project plans, getting certifications and permits for those repairs in summer or late spring, and getting a road work schedule together. He then said internally we are working on stream-lining things to improve service to the public. He explained we are waiting to hear word on the Capital projects are hoping to hear they have gone through.

Economic Development

- Clerk Adair read the EDC report: Dr. Moore, City Manager, attended both March 10th and 24th meetings. Peggy Gutjahr, Mayor Pro Tem attended the March 24th meeting. EDC discussed a digital sign to communicate events to residents and placing it in the shopping plaza's old sign location, with the possibility of adding an art piece to the sign. EDC discussed developing a digital presentation of Rio Communities for developers. Portions of Henry Rau's presentation could be used, and the Strengths, Weaknesses, and Opportunities of the 2018 Ordinance as well. Other sections of the presentation can include a more current and detailed map of the City the broadband coverage by each internet provider, and a map of the available water and sewer lines. Manager Dr. Moore reports that the council approved a .25% increase in GRT tax to help meet

needs of city. He also provided a clarification of the 2014 state procurement changes and how that affects us. Manager Dr. Moore and Mayor Pro tem Peggy Gutjahr also talked about the legislature passing a bill limiting qualified immunity for public servants. We do not have immunity from prosecution for anything we say as public representatives. There was a discussion about Branding/logo options. She is requesting that branding/logo options be on the agenda for the April 28th meeting. Peggy said that council wants EDC to consider a Welcome New Business Committee, and that magnets will be discussed on the 28th, and Grand Openings to be considered for UWS and other businesses. Clarify when the next City Newsletter will be out? The last edition came out April 1st, and the Mayor Pro tem reported the next edition will come out in May? What is the deadline for that next edition? EDC is reviewing Rau and Winter's SWO's for consideration of current SWOT's and developing objectives from same. Kuan Tikkun, EDC Chair, April 12, 2021

- Councilor Brown said it would be good in the next newsletter to stress the importance to have Rio Communities as an address on correspondence, especially since we are trying to get a zip code and began a discussion.

Planning and Zoning

- No report.

Code Enforcement /Public Works

- Code Enforcer/Public Works Director Reeves gave his department report for Code Enforcement: I am citing weed and vehicle violations as well as improper storage of RV's and boats. He explained we are having problems with people trespassing on City property, parking where they should not, and expanding their backyards onto City property. He then gave an update on Universal Waste: There are 14 properties that are delinquent and are being sent citations along with the Solid Waste Ordinance and if they do not comply, we will have to take further action; we are still working on getting the permit fees for the mobile homes that have moved in without permitting.
- Code Enforcer/Public Works Director Reeves gave his department report for Public Works: We are doing weed control on City properties so that we are showing the residents that we are taking care of our land and they need to take care of theirs; the lighting on Hwy 304 is being upgraded, the lights came in today and hopefully will be installed by Friday this week; the existing lights will be moved to Hwy 47 to take care of those will be working again; Public Works' position is back out for advertising; Hwy 304 has residents that have built out yard onto our property are working on pulling back there stuff and after they do, we will go along and clean the corridor and relight it with LEDs in the spring; he sent out the current list of potholes and will have it available to everyone and current, he is trying to have the list taken care of in 45 days; the contractor was hired to do backfill into the hole on Chamartin Ave; he is talking to the water department and the fire department, finding all the fire hydrants, making sure they are clean and accessible and gearing up for the Fourth of July; we are going to start using our second twenty yard dumpster for tires, we are receiving tires from the public on Saturday, and we currently have 200 tires we have cleaned up already and will be taking those away soon; he has made contact with the road contractor to come and finish the road projects from last year by May.

Rio Grande Estates Fire Department

- No report.

Municipal Court

- Court Clerk Adair stated: For the month of March: 1 code violation(s) was filed;
- Amounts collected are: Correction fees \$40; Court Automation fees \$12; Judicial Education fees \$6; Court Fines of \$190.50 giving a total of \$248.50 were collected in the courts.

Discussion, Consideration, and Decision – Approval of Accounts Payable

- Councilor Ramsell mentioned that there was a charge for the fire department (bunker gear) and explained that it was one set of bunker gear that replaced gear that was in very bad condition and that it is vital we supply these items for them, so that they can do their job.
- Mayor Pro Tem Gutjahr explained there was a change for TLC to repair and put in vents for Covid for a better fresh air intake, animal control is for animals that are picked up or left there and we are responsible for the first three days, and the drainage master plan design was also a large item.
- Councilor Ramsell moved to approve the accounts payable as presented. The motion was second by Councilor Brown. Vote: Councilor Winters-yes; Councilor Ramsell-yes; Councilor Brown-yes and Councilor Gutjahr-yes. With a 4-0 vote accounts payable was approved for payment.

Discussion, Consideration, and Decision – Resolution 2021- BAR #03

- Finance Officer Finch explained what is being transferred in or out, increase of State shared taxes, increase in other licenses and permits, reimbursements and refunds, sell of fixed assets, miscellaneous other, Small Cities Assistance, Maintenance and repairs, expense of replacement and repairs of furniture, fixtures and equipment, other maintenance, contract for professional services as an expense, supplies for the general office, the expense of furniture, fixtures and equipment, rent of equipment and machinery, the purchase of equipment and machinery, and in the street department we are increasing the contract for professional service, and the County EMS GRT will also increase.
- Councilor Brown moved to approve Resolution 2021- 08 BAR #03 Fiscal Year ending June 30, 2021. The motion was second by Councilor Ramsell. Vote: Councilor Winters-yes; Councilor Brown-yes; Councilor Ramsell-yes and Councilor Gutjahr-yes. With a 4-0 vote Resolution 2021-08 BAR #03 was passed, approved, adopted, and signed.

Discussion, Consideration and Decision - Resolution 2021- 3rd Quarter Financial Report

- Clerk Adair read the resolution into the minutes.
- Finance Officer Finch explained the revenue is the general fund is at 86% typically they should be at 75%, expenses so we have brought in more money than we originally budgeted for, and explained the expenses, overall, are at 64. %, and are 11% below for the 3rd quarter, and all the other funds are very close to 75% and all expenditures are below 75%, and said city is looking very well.
- Councilor Brown moved for approval of Resolution 2021-09, the 2021 3rd Quarter Financial Report. The motion was second by Councilor Ramsell. Vote: Councilor Winters-yes; Councilor Brown-yes; Councilor Ramsell-yes and Councilor Gutjahr-yes. With a 4-0 vote Resolution 2021-09 3rd Quarter Financial Report was passed, approved, adopted, and signed.

Discussion, Consideration and Decision Approval of Fiscal Year 2021 Audit Contract between the City of Rio Communities and SJT Group LLC

- Mayor Pro Tem Gutjahr explained this is a contract for the auditing firm that did our last audit.
- Finance Officer Finch explained to the public total cost with 21,997.83. She then explained they are on the schedule for the field work at the end of August.
- Councilor Ramsell moved to approve Fiscal Year 2021 Audit Contract between the City of Rio Communities and SJT Group LLC. The motion was second by Councilor Brown. Vote: Councilor Winters-yes; Councilor Brown-yes; Councilor Ramsell-yes and Councilor Gutjahr-yes. With a 4-0 vote the contract between the City of Rio Communities and SJT Group LLC was passed, approved, adopted, and signed.

Discussion, Consideration and Decision Budget Hearing for April 22, 2021 (time)

- Councilor Ramsell moved to set the budget hearing for April 22, 2020 at 6:00 pm. The motion was second by Councilor Brown. Vote: Councilor Winters-yes; Councilor Brown-yes; Councilor

Ramsell-yes and Councilor Gutjahr-yes. With a 4-0 vote the motion to set the budget hearing for April 22, 2021 at 6:00 pm.

- Clerk Adair stated that she will be adding to the agenda if anyone wishes to be part of the meeting, they can contact her office for a link.

Council Reports

- Councilor Brown had no report.
- Councilor Ramsell had no report.
- Councilor Winters had no report.
- Mayor Pro tem Gutjahr said we are moving along on getting this budget together and to present it so early and she would like to thank the new City Manager and the Finance office for working so hard.

Adjourn

- Councilor Ramsell moved to adjourn. The motion was second by Councilor Brown. With a 4-0 vote the City Council regular business meeting was adjourned at 6:44 pm.

Respectfully submitted,

Elizabeth (Lisa) Adair, Municipal Clerk
(Transcribed by Amy L. Lopez, Deputy Clerk)

Date: _____

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Mayor Pro-tem/Councilor

Bill Brown,
Councilor

Joshua Ramsell,
Councilor

Jim Winters,
Councilor