



# Accounts Payable Approval Report

## By Fund

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 11000 - General Operating Fund</b>					
<b>Department: 1009 - Municipal Court</b>					
Amazon Business	1Y7X-G1WK-1K9V	03/29/2021	KN95 mask safety mask - white	11000-1009-56090	59.98
Card Service Center	INV0002522	04/06/2021	Postage - Court	11000-1009-57080	26.15
<b>Department 1009 - Municipal Court Total:</b>					<b>86.13</b>
<b>Department: 2001 - Manager</b>					
Verizon Wireless	9875915774	04/05/2021	City Manager	11000-2001-57160	41.44
<b>Department 2001 - Manager Total:</b>					<b>41.44</b>
<b>Department: 2002 - General Administration</b>					
Robles, Rael, & Anaya	10243	03/29/2021	Draft Resonse to Protest/Prepa...	11000-2002-55020	5,653.73
Amazon Business	1Y7X-G1WK-1K9V	03/29/2021	PM 2.5 activated carbon mask fi...	11000-2002-56090	51.92
Amazon Business	1Y7X-G1WK-1K9V	03/29/2021	KN95 face mask - multiple colour	11000-2002-56090	139.48
Amazon Business	1Y7X-G1WK-1K9V	03/29/2021	6 pack 11" circle social distanci...	11000-2002-56090	259.80
Rentokil North America Inc.	863768	03/29/2021	City Hall - every other month	11000-2002-55030	144.70
TLC Plumbing & Utility Commer...	SM53094403	03/29/2021	water pump and fresh air damp...	11000-2002-55999	6,064.25
Wells Fargo Financial Leasing	5014278670	03/31/2021	60 Month Lease for Sharp Copie...	11000-2002-54020	138.42
TLC Plumbing & Utility Commer...	SM53111901	03/31/2021	Heater Repair, City Hall	11000-2002-54010	295.71
Home Depot	604443770	04/05/2021	Blanket PO for City Hall Purchas...	11000-2002-54010	47.16
Tyler Technologies	025-327487	04/06/2021	MyCivic-training	11000-2002-56010	110.38
Tyler Technologies	025-328275	04/06/2021	MyCivic training	11000-2002-56010	82.79
Cooperative Educational Servic...	24-113579	04/06/2021	Park Study	11000-2002-55030	2,696.88
Card Service Center	INV0002522	04/06/2021	Adobe Pro Subscription	11000-2002-56010	101.80
Card Service Center	INV0002522	04/06/2021	Acrobat Adobe Pro Yearly Subsc...	11000-2002-56010	1,425.24
Card Service Center	INV0002522	04/06/2021	GoTo Meeting Subscription	11000-2002-56010	10.77
Card Service Center	INV0002522	04/06/2021	Adobe Pro Credit	11000-2002-56010	-101.80
Card Service Center	INV0002522	04/06/2021	QuickBooks Credit	11000-2002-56010	-125.16
Card Service Center	INV0002522	04/06/2021	Flyer Press LLC - Copies of Maps	11000-2002-57090	16.19
Sandra Schauer	00001098	04/07/2021	Newsletter/Postage/printing-Ap..	11000-2002-55999	3,706.82
NM Water Service Company	3.23.21	04/12/2021	City Water Bill	11000-2002-57173	244.66
Comcast Business	Bill DT 3.23.21	04/18/2021	City Hall-Internet	11000-2002-57160	407.96
NM Gas Co	Bill dt 3.25.21	04/19/2021	City Hall-Gas	11000-2002-57171	691.01
<b>Department 2002 - General Administration Total:</b>					<b>22,062.71</b>
<b>Department: 2004 - Finance/Budget/Accounting</b>					
Verizon Wireless	9875915774	04/05/2021	Finance Department	11000-2004-57160	181.73
Card Service Center	INV0002522	04/06/2021	A. Valadez - Surety Bond Renew...	11000-2004-57071	175.00
Tyler Technologies	025-328091	04/08/2021	Annual Fee/Project Manageme...	11000-2004-56010	2,628.13
<b>Department 2004 - Finance/Budget/Accounting Total:</b>					<b>2,984.86</b>
<b>Department: 2008 - Municipal Clerk</b>					
Amazon Business	17Q3-RMFP-DNVY	03/29/2021	various office supplies	11000-2008-56020	153.85
Verizon Wireless	9875915774	04/05/2021	City Clerk	11000-2008-57160	102.88
<b>Department 2008 - Municipal Clerk Total:</b>					<b>256.73</b>
<b>Department: 2012 - Planning &amp; Zoning</b>					
Thomas Scroggins	INV0002510	03/31/2021	P&Z- Stipend	11000-2012-51030	210.00
John Keith Thompson	INV0002511	03/31/2021	P&Z-Stipend	11000-2012-51030	210.00
L.E. Rubin	INV0002512	03/31/2021	P&Z Stipend	11000-2012-51030	240.00
Lawrence R. Gordon Jr.	INV0002513	03/31/2021	P&Z-Stipend	11000-2012-51030	150.00
Thomas S. Adair	INV0002514	03/31/2021	P&Z-Stipend	11000-2012-51030	240.00
Card Service Center	INV0002522	04/06/2021	Postage - Variance Hearing	11000-2012-57080	55.45
<b>Department 2012 - Planning &amp; Zoning Total:</b>					<b>1,105.45</b>
<b>Department: 2014 - Economic Development</b>					
Loedi Silva	INV0002515	03/31/2021	EDC-Stipend	11000-2014-51030	60.00
Frances Rossberg	INV0002516	03/31/2021	EDC-stipend	11000-2014-51030	90.00

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Kuan Tikkun	INV0002517	03/31/2021	EDC-Stipend	11000-2014-51030	150.00
Frank Logan	INV0002518	03/31/2021	EDC-Stipend	11000-2014-51030	150.00
Card Service Center	INV0002522	04/06/2021	SiteGround Hosting - EDC Websi..	11000-2014-56010	179.88
UKUU Creative	March 2021	04/06/2021	Social Media-EDC-March 2021	11000-2014-55999	107.88
<b>Department 2014 - Economic Development Total:</b>					<b>737.76</b>
<b>Department: 3001 - Law Enforcement</b>					
Verizon Wireless	9875915774	04/05/2021	Code Enforcer	11000-3001-57160	91.47
<b>Department 3001 - Law Enforcement Total:</b>					<b>91.47</b>
<b>Department: 3004 - Animal Control</b>					
Valencia County Fiscal Office	AC2021-39	04/05/2021	Animal Control February 2021	11000-3004-55999	1,148.40
<b>Department 3004 - Animal Control Total:</b>					<b>1,148.40</b>
<b>Department: 5101 - Public Works</b>					
NM Dept of Public Safety	C.Evans	03/09/2021	Background check for C. Evans	11000-5101-55030	15.00
J-H Supply Company	112344	03/29/2021	Rivetes to hang street signs	11000-5101-56030	270.00
J-H Supply Company	112345	03/29/2021	Portable sign stands	11000-5101-56040	1,050.00
Dova Inc	3357	03/29/2021	Fleet Vehicle cleaning	11000-5101-55999	45.00
Woodlands Hardware	005935/1	04/07/2021	Blanket PO#	11000-5101-56040	5.06
Quest Diagnostics	9192201741	04/08/2021	pre-employment drug testing	11000-5101-55999	30.50
<b>Department 5101 - Public Works Total:</b>					<b>1,415.56</b>
<b>Department: 5104 - Highways and Streets</b>					
PNM	INV0002519	04/19/2021	Street Lights	11000-5104-57170	45.19
PNM	INV0002519	04/19/2021	Street Lights	11000-5104-57170	69.73
PNM	INV0002521	04/20/2021	RC Streetlights-375 &376	11000-5104-57170	207.36
PNM	INV0002521	04/20/2021	RC Streetlights-371,372,373,374	11000-5104-57170	162.24
PNM	INV0002521	04/20/2021	RC Streetlights-104 HWY 47	11000-5104-57170	131.28
PNM	INV0002521	04/20/2021	RC Streetlights-370-370A	11000-5104-57170	112.12
PNM	INV0002521	04/20/2021	RC Streetlights-110 RC Blvd	11000-5104-57170	70.86
PNM	INV0002521	04/20/2021	RC Streetlights-	11000-5104-57170	38.20
<b>Department 5104 - Highways and Streets Total:</b>					<b>836.98</b>
<b>Fund 11000 - General Operating Fund Total:</b>					<b>30,767.49</b>
<b>Fund: 20200 - Environmental</b>					
<b>Department: 5009 - Environmental</b>					
Universal Waste Systems, Inc.	0000990064	04/08/2021	30 YD Roll Off 3/20/21	20200-5009-55999	362.17
<b>Department 5009 - Environmental Total:</b>					<b>362.17</b>
<b>Fund 20200 - Environmental Total:</b>					<b>362.17</b>
<b>Fund: 20900 - Fire Protection</b>					
<b>Department: 3002 - Fire Protection</b>					
Artesia Fire Equipment Inc.	72436	03/29/2021	Bunker Gear	20900-3002-56030	3,375.00
Sharp Electronics Corporation	9003211868	03/29/2021	Fire Dept Copies	20900-3002-57090	1.48
Verizon Wireless	9875915774	04/05/2021	Fire / EMS Department	20900-3002-57160	137.48
Card Service Center	INV0002522	04/06/2021	Craig Tire - Tire Repair	20900-3002-54040	14.42
NM Water Service Company	BD 3.23.21	04/12/2021	FD-Gas	20900-3002-57173	62.65
NM Gas Co	bill date 3.25.21	04/19/2021	FD-Gas	20900-3002-57171	118.99
PNM	INV0002520	04/20/2021	FD-Electricity	20900-3002-57170	685.08
PNM	INV0002520	04/20/2021	FD-Electricity	20900-3002-57170	158.36
<b>Department 3002 - Fire Protection Total:</b>					<b>4,553.46</b>
<b>Fund 20900 - Fire Protection Total:</b>					<b>4,553.46</b>
<b>Fund: 29700 - County EMS GRT</b>					
<b>Department: 2002 - General Administration</b>					
Stericycle Inc.	3005498970	03/29/2021	Blanket PO for Pharmaceutical...	29700-2002-55999	238.79
Verizon Wireless	9875915774	04/05/2021	EMS Cell Phones	29700-2002-57160	166.62
Card Service Center	INV0002522	04/06/2021	EMS Licensure	29700-2002-57150	44.00
<b>Department 2002 - General Administration Total:</b>					<b>449.41</b>
<b>Fund 29700 - County EMS GRT Total:</b>					<b>449.41</b>

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 30300 - State Legislative Appropriation Project</b>					
<b>Department: 2002 - General Administration</b>					
HDR Engineering, Inc.	1200338652	04/05/2021	Task 3 - Drainage Master Plan	30300-2002-55030	2,667.45
HDR Engineering, Inc.	1200338652	04/05/2021	Tax	30300-2002-55030	697.71
HDR Engineering, Inc.	1200338652	04/05/2021	Task 1 - Project Administration ...	30300-2002-55030	1,477.36
HDR Engineering, Inc.	1200338652	04/05/2021	Task 4 - Capital Improvement P...	30300-2002-55030	4,715.00
<b>Department 2002 - General Administration Total:</b>					<b>9,557.52</b>
<b>Fund 30300 - State Legislative Appropriation Project Total:</b>					<b>9,557.52</b>
<b>Grand Total:</b>					<b>45,690.05</b>

## Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	30,767.49
20200 - Environmental	362.17
20900 - Fire Protection	4,553.46
29700 - County EMS GRT	449.41
30300 - State Legislative Appropriation Project	9,557.52
<b>Grand Total:</b>	<b>45,690.05</b>

## Account Summary

Account Number	Account Name	Expense Amount
11000-1009-56090	Supplies - Safety	59.98
11000-1009-57080	Postage	26.15
11000-2001-57160	Telecommunications	41.44
11000-2002-54010	Maintenance & Repairs - ...	342.87
11000-2002-54020	Maintenance & Repairs - ...	138.42
11000-2002-55020	Contract - Attorney Fees	5,653.73
11000-2002-55030	Contract - Professional Se...	2,841.58
11000-2002-55999	Contract - Other Services	9,771.07
11000-2002-56010	Software	1,504.02
11000-2002-56090	Supplies - Safety	451.20
11000-2002-57090	Printing/Publishing/Advert..	16.19
11000-2002-57160	Telecommunications	407.96
11000-2002-57171	Utilities - Natural Gas	691.01
11000-2002-57173	Utilities - Water	244.66
11000-2004-56010	Software	2,628.13
11000-2004-57071	Surety Bonding	175.00
11000-2004-57160	Telecommunications	181.73
11000-2008-56020	Supplies - General Office	153.85
11000-2008-57160	Telecommunications	102.88
11000-2012-51030	Salaries - Term Position	1,050.00
11000-2012-57080	Postage	55.45
11000-2014-51030	Salaries - Term Position	450.00
11000-2014-55999	Contract - Other Services	107.88
11000-2014-56010	Software	179.88
11000-3001-57160	Telecommunications	91.47
11000-3004-55999	Contract - Other Services	1,148.40
11000-5101-55030	Contract - Professional Se...	15.00
11000-5101-55999	Contract - Other Services	75.50
11000-5101-56030	Supplies - Field Supplies	270.00
11000-5101-56040	Supplies-Furniture/Fixture...	1,055.06
11000-5104-57170	Utilities - Electricity	836.98
20200-5009-55999	Contract - Other Services	362.17
20900-3002-54040	Maintenance & Repairs - ...	14.42
20900-3002-56030	Supplies - Field Supplies	3,375.00
20900-3002-57090	Printing/Publishing/Advert..	1.48
20900-3002-57160	Telecommunications	137.48
20900-3002-57170	Utilities - Electricity	843.44
20900-3002-57171	Utilities - Natural Gas	118.99
20900-3002-57173	Utilities - Water	62.65
29700-2002-55999	Contract - Other Services	238.79
29700-2002-57150	Subscriptions & Dues	44.00
29700-2002-57160	Telecommunications	166.62
30300-2002-55030	Contract - Professional Se...	9,557.52
<b>Grand Total:</b>	<b>45,690.05</b>	

**Project Account Summary**

<b>Project Account Key</b>	<b>Expense Amount</b>
**None**	45,690.05
<b>Grand Total:</b>	<u>45,690.05</u>

MAYOR & COUNCILORS

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MARK GWINN, MAYOR

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MARGARET "PEGGY" GUTJAHR, MAYOR PRO-TEM/COUNCILOR

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BILL BROWN, COUNCILOR

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JOSHUA RAMSELL, COUNCILOR

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JIM WINTERS, COUNCILOR

ATTEST:

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ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK