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- Mayor Pro tem Peggy Gutjahr called to order the city council workshop at 3:30 pm.
- Present: Mayor Pro tem Gutjahr, Councilors; Bill Brown, Joshua Ramsell and Jim Winters  
Present: Municipal Clerk Lisa Adair and Finance Clerk Angela Valadez.

**Clay Blackburn - Focus Digital Displays LLC – Presentation (via Go to meeting)**

- ❖ Mr. Blackburn gave a slide presentation of Focus Digital Displays. He then gave a background of his company.
- ❖ Councilor Ramsell explained that we do not get a lot of rain but when we do it is a torrential down pour, we have high winds, and high UV saturation that we would need to consider.
- ❖ Mr. Blackburn explained their signs are designed for the elements and come with a 5 year warranty and can diagnose off the phone and if they are ground accessible they can walk the City through repairs, and the signs last 10 to 12 years.
- ❖ Councilor Winters asked is there is a special ground mechanism or will it be grounded with the electrical circuit for lightning strikes.
- ❖ Mr. Blackburn explained the grounding rod is located on the back of each cabinet, and part of the installation is to drive a grounding rod into the ground and attach copper ground wire and is a requirement of the warrantee, but it doesn't come with a grounding rod.
- ❖ Councilor Brown said our facility is right on a State highway what kind of mounting would he recommend.
- ❖ Mr. Blackburn suggested using a single pole and continued to explain installation for the pole.
- ❖ Mayor Pro tem Gutjahr said we really appreciate the presentation and explained the time frame.
- ❖ Mr. Blackburn asked what kind of time frame we are looking at and then said he will have it in stock after July 30, 2020 and if he does not have it in stock when the City is ready it might take 6 to 8 weeks and should be ordered by October if we want to have it finished by Christmas.
- ❖ Mayor Pro tem Gutjahr explained there is a procurement process.
- ❖ Councilor Winters asked if they ever have sales on them.
- ❖ Mr. Blackburn said the price he quoted is the promotional price.

**Accounts payable report**

- Finance Clerk Valadez explained that we had to pay all the ones on the Quick book invoices by July 1 and went over all bills; receiving printers; Ecolab; Bond renewal; Tyler Technology; American Fence; Boundtree Medical; Fire One; Municipal League for the City; Pest Defense; R&B Management; Sharp; Tabet Lumber for potholes; Incode checks and envelopes; Tyler Technologies for training; UUKU Creative for EDC website; Universal Waste for containers; Verizon;
- Mayor Pro tem Gutjahr asked about the summary.
- Mayor Pro tem Gutjahr asked what the cash analysis report covered and was told it was the EMS fund.

**ATV's – Discussion**

- Mayor Pro tem Gutjahr said we all are aware regarding the ATV issues
- Clerk Adair said she had not received anything from the public regarding this issue.

- Councilor Ramsell explained that there has been issues, the conservancy has changed the locks on the gates and only emergency agencies have the keys, calls are going to NM State Police to handle the situation.
- Mayor Pro tem Gutjahr said she talked with the Sheriff and she said they have 2 ATV's that she can send out to the river and further explained a call had went out to the conservancy, and what would be the consideration to have as a discussion at VALEO.
- Councilor Brown said 2 major concerns is the riverbed itself because people have picnics down there and party and the east side of highway 47 with ATV's on the road.
- Councilor Winters said a few years ago regarding ATV's they were thinking about making a law but nothing ever became of it because the cities didn't have ordinances and the Sheriffs didn't want to enforce it because it would be so hard and began a discussion.
- Mayor Pro tem Gutjahr explained the Sheriff's office said there is a no pursuit policy because of the danger to the officers so they could not go after ATV's; she then reported that a citizen called to say that after the City's officer made his presence known on their street, the ATV problem stopped.

**Public input/questions\***

- No public comments

**Use of EMS Fund – Discussion**

- Mayor Pro tem Gutjahr said she has had a conversation regarding the EMS funds with the fire department about how to best use the funds and an idea was to look at the possibility of hiring intermediate EMS basic, which would be a recurring expense.
- Finance Clerk Valadez explained the cost would be approximately \$8,000 per month is what we are taking in.
- Councilor Ramsell said his research has said around \$16 - \$18 per person per hour.
- Mayor Pro tem Gutjahr said another thing we need to look at is what is being paid from the EMS funds.
- Councilor Ramsell said the fire department was also looking at an automatic CPR machine to have three of those and another truck for secondary response and began a discussion.

**Appointment of Judge Pro tem - Discussion**

- Mayor Pro tem Gutjahr explained that Judge Chavez will be asking for recommendation of Michael Vigil who is willing to do it and has training materials available to him and we plan on appointing him tonight and began a discussion.

**Fireworks Ordinance – Discussion**

- Mayor Pro tem Gutjahr said we don't sell any fireworks here and posted what is permissible but asked how we can get people to comply.
- Councilor Ramsell said we really cannot do anything; we cannot ban all fireworks out right as a City because we can only do so if the legislature says we can; we can just ban fireworks that are illegal and we cannot enforce that, that is up to the fire department and the Sheriff, and people need to press the state legislatures if they really want change.
- The discussion about fireworks continued.

**Public input/questions\***

- No public comments

**Council Priorities – Discussion**

- Councilor Ramsell explained regarding the cleanup and complete road projects – is an ongoing project and would like to keep it a priority.

- Councilor Winters said he contacted the people that are doing the park study and suggested to continue with the committee, there are two approaches; the first approach would be a pocket park with some benches and some equipment at the end of the sawtooth; the second approach would be to buy another piece of property, we would need to secure the land for the park first; he explained there are 100% matching grants for playground equipment.
- Mayor Pro tem Gutjahr asked when we could have another meeting.
- Councilor Winters said we had not had one, but we may want to think about trying to revitalize this project and have more meetings and continued the discussion.
- Councilor Brown said he will be meeting with Planning and Zoning and wants to go over Abatement, go over it with the Council and get it sent to the lawyer and began a discussion.
- Mayor Pro tem Gutjahr explained that she has spoken with the Sherriff regarding OT and what our funds pay for and how we can parlay it for other things. She then explained there is a rumor mill going around stating that Belen police department is going to be taken over, which is not happening, but I did let the Under Sheriff know that we are not working with Belen and appreciate working with them, the officer that patrols for us is very responsive to what we need and ask of him.
- Mayor Pro tem Gutjahr explained that nothing has been going on for the building, she explained she spoke with Stephanie and wants to go over budgets before we discuss the

**Public input/questions\***

- No public comment.

**Council General Discussion & future agenda items**

- Councilor Winters passed out information regarding the core of the zoning ordinance, each of the zones and he then explained a simple grid can be used to better identify what can be put in each of the zones and began a discussion.
  - Councilor Ramsell had no report.
  - Councilor Brown explained that the Census would pay the City to have a banner put up on the big billboard, another message board for the census committee would be putting on the electrical board, or hang it across the parking lot like we did the Christmas wreath.
  - Councilor Brown said he would like to get ballpark estimates for installation cost for installation of the electronic sign.
  - Mayor Pro tem Gutjahr said there is a conversation about closing City Hall.
  - Clerk Adair explained the front office does not get a lot of foot traffic and are only open 5 hours, we may have one person a day coming in, unless there has been a major event in the City, it really doesn't make sense to close.
  - Mayor Pro tem Gutjahr said there is a cleanup this Saturday, the open house for the clinic next door is July 27, 2020, \$150,000 notice of obligation sent in to the State yesterday, and lastly, Randy Van Fleck will be sending a link for a meeting on the 21<sup>st</sup> and he suggested that we bring our computers.
- The City Council workshop was adjourned at 5:40 pm.

Respectfully submitted,

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Lisa Adair, Municipal Clerk  
(Transcribed by Amy L. Lopez, Deputy Clerk)

Date: \_\_\_\_\_

Approved:

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Mark Gwinn,  
Mayor

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Margaret (Peggy) Gutjahr,  
Mayor Pro-tem/Councilor

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Bill Brown,  
Councilor

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Joshua Ramsell,  
Councilor

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Jim Winters,  
Councilor