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### **Call to Order**

- Mayor Pro-tem Peggy Gutjahr called to order the city council regular business meeting at 6:00 pm.

### **Pledge of Allegiance**

- Councilor Ramsell led the Pledge of Allegiance.

### **Roll Call**

- Present: Mayor Pro-tem Peggy Gutjahr, Councilors; Bill Brown, Joshua Ramsell and Jim Winters. Present: Municipal Clerk Lisa Adair, Finance Officer/Treasurer Stephanie Finch and Finance Officer Angela Valadez.

### **Approval of Agenda**

- Councilor Ramsell motioned to approve the agenda for June 9, 2020. The motion was second by Councilor Brown. Vote: Councilor Winters-yes; Councilor Brown-yes; Councilor Ramsell-yes and Councilor Gutjahr-yes. With a 4-0 vote the agenda for the City Council Regular business meeting for June 9, 2020 was approved as presented.

### **Approval of Budget Hearing Minutes, Special City Council Minutes, City Council Minutes and Workshop Minutes**

- Councilor Brown motioned to approve the Budget Hearing Minutes of May 20, Special City Council Minutes of May 21, Council Minutes of May 26, and Workshop Minutes of May 26. The motion was second by Councilor Ramsell. Vote: Councilor Winters-yes; Councilor Brown-yes; Councilor Ramsell-yes and Councilor Gutjahr-yes. With a 4-0 vote the budget hearing minutes of May 20, 2020, the special city council meetings of May 21, 2020, the city council regular business meeting minutes of May 26, 2020, and the workshop minutes of May 26, 2020 were approved.

### **Public Comment**

- No comments from the public

### **Economic Development**

- Clerk Adair read on behalf of Frank Logan Chairman of EDC: There was a brief meeting last month but most of the agenda items had to be move to July 10<sup>th</sup> and there will be a review of the live website and social media will be the main focus; all that were tested out the EDC for CoVid-19 tested negative; we are planning on having new projects to report to you on our next report.

### **Planning and Zoning**

- Clerk Adair read on behalf of Tom Scroggins Chairman of P&Z: After being closed since March, Planning and Zoning is meeting Thursday, June 18<sup>th</sup>.

### **Code Enforcement**

- Clerk Adair read on behalf of Gordon Reeves Code Enforcement Officer: Violations: 42 including RV's, dismantled vehicles, and weeds; Illegal burns: Several warnings; Illegal dumping: several

phone calls; Out picking up Illegal dumping three times a week; Working to pick up a bulk illegal dumping; IPRA request for county towing.

### **Rio Grande Estates Fire Department**

- Clerk Adair read on behalf of Nathan Gonzales Fire Chief RGEFD: Public relation and education: RGEFD will plan an open house to allow Community Members to see new equipment, new apparatus, new bay doors, new training room and amenities, new EMS equipment, scheduled for October 2020; Event coordinators will require much preparation to comply with NM health and safety requirements; Membership Activity: Michael Jackson, returning member, to provisional status: uncertified; Dominic Gonzales, new member to probationary status, EMT Basic; Cole Perez, NM State licensure for EMT Basic; Total personnel that have achieved EMS Licensure under and all volunteer staff from all of 2010-2020 is 12 and all new EMTs will complete minimum field training hours with a training officer prior to responding to their own; New Equipment: Actively working with Valencia County OEM to obtain PPE for EMS personnel; purchase request still pending for big testing machine in house as of 6/8/2020; purchase request still pending for training tower 6/8/2020. Fleet report: Brush: 131 out of service pending repair, PO obtained for Zeke's Auto; Service 15 tire replacement complete and secondary engine response out of RC station one: DFA approval for fresh truck ending pump purchase approval from NMSFMO as of 6/8/2020; tanker 161 is out of service and repair quote was obtained 6/8/2020. Daily operations: Directive to return to ship: implemented; directive to wear face covering in accordance with State order: implemented; Social distancing is applicable while occupying stations; number of emergency calls for May: 49.

### **Municipal Court**

- Court Clerk Lisa Adair gave the court report for the month of May: 0 violation(s) were filled in the courts; amounts collected are: Correction fees \$40; Court Automation fees \$12; Judicial Education fees \$6; Court Fines of \$30 giving a total of \$88 was collected in the courts for the month of May. Clerk Adair explained court will be starting court on Thursday at 5:30, and another court session after that in two weeks. She then explained Judge Chavez will be changing her court hours to Fridays in the day, they will be the second and fourth Fridays beginning at 10 am.

### **Accounts Payable approval**

- Finance Officer requested additional invoiced: 2 invoices for R&R glass for the Fire Department, a check to the United States Postal Service for bulk mailing of paperwork to City Vendor and mailing of GRT increase letters to businesses.
- Councilor Ramsell asked if in the future we can generate a monthly report for the community and show payroll reports.
- Finance Officer said she will figure it out.
- Councilor Ramsell made a motion to approve accounts payable. The motion was second by Councilor Winters. Vote Councilor Brown-yes; Councilor Ramsell-yes; Councilor Winters-yes and Councilor Gutjahr-yes. With a 4-0 vote Council approved bills to be paid.

### **Council Reports**

- Councilor Brown had no report.
- Councilor Ramsell had no report.
- Councilor Winters had no report.

- Mayor Pro-tem Gutjahr said anyone who is listening in we need members on committees and publicly thanked Aristech for the sneeze shields they provided for the City offices; second what Councilor Ramsell has said about transparency, the staff is currently looking at a benefit package for those who would like to be employed here at the City, and the office hours are now 8:30 to 1:30 Monday-Thursday as our employees are beginning to return to City Hall.

**Adjourn**

- Councilor Brown moved to adjourn. The motion was second by Councilor Ramsell With a 4-0 vote the City Council regular business meeting was adjourned at 6:20 pm.

Respectfully submitted,

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Elizabeth (Lisa) Adair, Municipal Clerk  
(Transcribed by Amy L. Lopez, Deputy Clerk)

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Mark Gwinn,  
Mayor

\_\_\_\_\_  
Margaret (Peggy) Gutjahr,  
Mayor Pro-tem

\_\_\_\_\_  
Bill Brown,  
Councilor

\_\_\_\_\_  
Joshua Ramsell,  
Councilor

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Jim Winters,  
Councilor