

City of Rio Communities Council Minutes
Special Business Meeting
Monday March 30, 2020

Call to Order

- Mayor Pro-tem Peggy Gutjahr called to order the city council special business meeting at 10:00 am.

Pledge of Allegiance

- Chad Good led the Pledge of Allegiance.

Roll Call

- Present: Mayor Pro-Tem Peggy Gutjahr, Councilors; Bill Brown, Joshua Ramsell and Jim Winters.
Present: Municipal Clerk and RGEFD Emergency Manager Chad Good.

Approval of Agenda

- Councilor Ramsell moved to approve the agenda for Monday March 30, 2020 10:00 am special business meeting. The motion was second by Councilor Winters. Vote: Councilor Brown-yes; Councilor Ramsell-yes; Councilor Winters-yes and Councilor Gutjahr-yes. With a 4-0 vote the agenda for the Special Business meeting held on March 30, 2020 was approved as presented.
- Mayor Pro-tem announced that Chad Good our Emergency Manager and he will explain his position when we get to the continuity of operations plan.

Mayoral Emergency Proclamation

- ✚ Mayor Pro-tem Gutjahr read into the minutes the mayoral emergency Proclamation.
- Councilor Brown moved for the acceptance of the Mayoral Emergency Proclamation. The motion was second by Councilor Ramsell. Vote: Councilor Winters-yes; Councilor Ramsell-yes; Councilor Brown-yes and Councilor Gutjahr-yes. With a 4-0 vote the motion to support the Mayoral Emergency Proclamation was approved and signed.

Resolution 2020-xx Continuity of Operations Plan (COOP)

- RGEFD Emergency Management Manager Chad Good explained the emergency management manager for the City of Rio Communities is a liaison between the City and the fire department, it was created for emergencies such as this, he works directly with Department of Home Land Security, DOH and receive daily briefings for State and Federal Agencies and also with Valencia County Emergency Management office.
- Mayor Pro-tem Gutjahr stated that she has been keeping in touch with him daily. She then said this is our plan for the City, the emergency manager and the fire department. She further went over our succession plan – 1. City Manager 2. Mayor or Mayor Pro-tem 3. City Clerk and Finance Officer (working together). She then explained departments in the plan and duties. She further explained that the city staff is working remotely unless like today, the City Clerk is in but in general they are working from home, our public works they are on call and working on emergency issues.
- Clerk Adair read into the minutes Resolution 2020-169 Continuity of Operations Plan (COOP).
- Councilor Brown moved for the adoption of the City of Rio Communities Continuity of Operations plan. The motion was second by Councilor Ramsell. Vote: Councilor Winters-yes; Councilor Ramsell-yes; Councilor Brown-yes and Councilor Gutjahr-yes. With a 4-0 vote Resolution 2020-169 Continuity of Operations Plan (COOP) was passed, approved, adopted and signed.

Resolution 2020-xx COVID-19 Public Meetings

- Mayor Pro-tem Gutjahr explained that this was drafted/put together by our Attorney to respond to the Attorney General and the Governor recommendations regarding public meetings and then read the resolution into the minutes.
- Councilor Ramsell moved to approve resolution 2020-170 COVID-19 public meetings. The motion was second by Councilor Winters. Vote: Councilor Brown-yes; Councilor Ramsell-yes; Councilor Winters-yes and Councilor Gutjahr-yes. With a 4-0 vote Resolution 2020-170 COVID-19 Public Meetings was passed, approved, adopted and signed.
- Mayor Pro-tem Gutjahr explained that this resolution will allow us to have meetings as we need them, she will take from Council, City Clerk and Finance on what items we will need to act on.
- Mayor Pro-tem Gutjahr said she wants to thank the staff for all the hard work they have put in this, from home and elsewhere, the fire department, the deputy and all the citizens who are truly obeying all the rules and staying away from things. She also thanked those restaurants that are doing carryout and asked to support them.

Adjourn

- Councilor Brown moved to adjourn. The motion was second by Councilor Winters. With a 4-0 vote the City Council special business meeting was adjourned at 10:35 am.

Respectfully submitted,

Elizabeth (Lisa) Adair, Municipal Clerk

Date: _____

Approved:

Mark Gwinn, Mayor

Margaret (Peggy) Gutjahr, Councilor Mayor Pro-tem

Bill Brown, Councilor

Joshua Ramsell, Councilor

Jim Winters, Councilor