

City of Rio Communities Workshop Minutes
Tuesday November 26, 2019

- Mayor Pro-Tem Peggy Gutjahr called to order the city council workshop at 10:00 am.
- Present: Mayor Pro-Tem Peggy Gutjahr, Councilors; Bill Brown, Arturo Sais and Joshua Ramsell.
Present: City Manager Leisa Haynes, Municipal Clerk Lisa Adair, Finance Officer/Treasurer Stephanie Finch and Finance Clerk Angela Valadez.

Accounts payable report

- Finance Officer Stephanie Finch went over the Fire Department accounts payable.
- Councilor Sais asked where the old parade firetruck is.
- Finance Officer Finch said she asked the Fire Chief and was told by Chief Gonzales that he would let them know where it is and began a discussion.
- Finance Officer went over the City's accounts payable.
- Finance Officer went over the cash balance report.
- Councilor Sais asked to have the Finance Board to meet before the 31st and began a discussion agreeing to have a special workshop on December 18, 2020 ten to noon.

Interest Bearing Accounts (opening) – Discussion

- Finance Clerk Angela Valadez started discussion on interest bearing accounts.

Acceptance of donated Properties – Discussion

- Council began a discussion regarding the 2 land properties from an individual and the Suburban from Belen.

Appointment of Representative and Alternate to the Older Americans' Program – Discussion

- Mayor Pro-Tem Gutjahr started a discussion on the appointment of a Representative, and recommended Bill Brown to be the Representative and after January maybe someone from the commissions could be the Alternate.

Renovation Interior of City Hall southside offices – Discussion

- Council began a discussion on the renovation interior of City Hall.
- Councilor Ramsell said he would like to see a structural engineer so it can be approved and stamped and continued the discussion.
- A discussion began about City Hall Fire Inspections and the interior design of City Hall.

Manager Report

- Manager Leisa Haynes gave her report which covered the dumpster that was not delivered, a new policy about profiting from the use of City property and putting up Christmas decorations.
- Council asked about the decorations and what fund they are going under and continued the discussion.
- Manager Haynes continued with her report saying an urgent care broke ground in Gentry's building, there are several applications for new homes, Chamesa is wanting to fill in lots, Kenneth Knoll is starting an opportunity zone fund for the city, and there will be a meeting with a shopping center on December 9th.

Council reports & agenda items – 30 minutes

- Councilor Ramsell asked if we can get cold patch to fill some of the large potholes.
- Manager Haynes said she will check with Beto from Universal.
- Councilor Sais asked about the flagpole.
- Jim Winters said he had talked with the County and explained what the County Manager had said we could work something out with an MOU, and he was interested in painting and redoing the pole.
- Councilor Sais said if we do not get a flagpole, we need to figure something out regarding parking lot speeding.
- Councilor Brown said regarding the letter from the City Manager to get an MPA intern and began a discussion on an intern.
- Councilor Brown asked about the New Mexico City Management Association Conference on December 4-6 and NMGFOA at the same time on the administration list update and began a discussion.
- Mayor Pro-Tem Gutjahr said we are looking at PERA and began a discussion.
- Mayor Pro-Tem Gutjahr said she talked with the Sheriff department and stated that Cole is on permanent medical leave and explained what they are doing to get us a replacement officer.
- Mayor Pro-Tem Gutjahr said there is a leadership conference for cities that she would like to attend.
- Mayor Pro-Tem Gutjahr explained the railroad is closing the private crossway December 22, 2019 between Valencia and Socorro Counties which might affect our Fire Department's response to calls.
- Mayor Pro-Tem Gutjahr said she has met with the fire department to move forward with the paid fire chief and said the rumor regarding Tierra Grande the County fire chief was talking about taking over the department and began a discussion.
- Mayor Pro-Tem Gutjahr went over a procedure she will be implementing tonight at the City Council meeting regarding interruptions.

Council Priority List – Discussion

- Council went over the priority list: roof replacement August 2020 under new ICIP, citizen patrol meeting in January, new officer, lawyer on retainer conversation needs to happen soon, solid waste, street lights to be revisited in January, lights on 304, Ordinance and Resolution with Rio Grande Fire Department, and building use.
- Councilor Ramsell explained about the building use policy and continued the discussion.
- Mayor Pro-Tem Gutjahr continued to go over the Priority list: annexation, fee schedule, procurement in February, human resource contract in spring, road cleaning.
- Councilor Ramsell began a discussion about Universal cleaning side streets.
- A discussion began about PARA.
- Mayor Pro-Tem Gutjahr continued to go over the Priority list: a disaster workshop, abatement, research proposed recreation programs as part of the ICIP in March 2020.
- A discussion began on the recreation program.
- Mayor Pro-Tem Gutjahr continued to go over the Priority list: the celebration postponed until summer 2020, MPA and internship, CDBG, code ordinances, survey for health clinic is completed, energy upgrade in spring, ordinance update is P&Z, Eminent Domain, Storm drainage RFP, Engineer RFP spring, master plan for parks and trails is the works, nothing is going to be done with the property, traffic calming plan in January, need two AED's, electric car charger is tabled, electronic sign, parking lot speed.
- Councilor Ramsell asked if there was a phase 3 and 4 for streetlights and began a discussion.

Public input/questions (3) minutes per person to address the Council

- No public comments.

- The City Council workshop was adjourned at 1:18 pm.

Respectfully submitted,

Lisa Adair, Municipal Clerk
(Transcribed by Amy L. Lopez, Deputy Clerk)

Date: _____

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Councilor Mayor Pro-tem

Bill Brown,
Councilor

Joshua Ramsell,
Councilor

Jim Winters,
Councilor