

City of Rio Communities Council Minutes
Regular Business Meeting
Tuesday April 23, 2019

Call to Order

- Mayor Gwinn called to order the city council regular business meeting at 6:00 pm.

Pledge of Allegiance

- Kuan led the Pledge of Allegiance.

Roll Call

- Present: Mayor Mark Gwinn, Councilors; Bill Brown, Peggy Gutjahr, Arturo Sais and Joshua Ramsell.
Present: City Manager Leisa Haynes and Municipal Clerk Lisa Adair.

Approval of Agenda

- Mayor Gwinn wanted to add an executive session to the agenda to discuss a possible attorney litigation.
- Councilor Gutjahr moved to approve the agenda as amended. The motion was second by Councilor Brown. With a 4-0 the agenda for the City Council regular business meeting was approved as amended.

Approval of Workshop Minutes

- Councilor Sais moved to approve the workshop minutes of 3/12/2019. The motion was second by Councilor Gutjahr. With a 4-0 vote the workshop minutes for March 12, 2019 was approved as written.

Approval of City Council Minutes

- Councilor Ramsell moved to approve the city council minutes of March 12, 2019. The motion was second by Councilor Brown. With a 4-0 vote the minutes for the City Council Regular business meeting of March 12, 2019 was approved as written.

Public Comment

- No public comments

Executive Session subject to the attorney/client privilege pertaining to possible litigation. NM Section 10-15-1(B)(H)(7)

- Mayor Gwinn asked for a motion to go into executive session.
- **Motion and roll call vote to go into close session**
 - Councilor Gutjahr made a motion to recess the regular meeting and go into executive session subject to the attorney/client privilege pertaining to possible litigation. NM Section 10-15-1(B)(H)(7) by roll call vote. The motion was second by Councilor Sais. Vote: Councilor Brown-yes; Councilor Gutjahr-yes; Councilor Sais-yes and Councilor Ramsell-yes. With a 4-0 vote Council went into executive session at 6:10 pm.
- **Motion and roll call to go back into regular business meeting session**
 - Councilor Gutjahr made a motion to come back out of executive session and into the regular session. The executive session was subject to attorney/client privilege pertaining to possible litigation. NM Section 10-15-1(B)(H)(7) with a roll call vote. The motion was second by Councilor Sais. Vote: Councilor Ramsell-yes; Councilor Sais-yes; Councilor Gutjahr-yes and

Councilor Brown-yes. With a 4-0 vote Council went back into the regular business meeting session at 6:35

- **Action results from Executive Session**

- No action taken

Accounts Payable approval

- Mayor Gwinn went over the accounts payable for the City and the Fire Department.
- Councilor Gutjahr made a motion to approve the accounts payable for the fire department and for the city as is. The motion was second by Councilor Ramsell. Vote: Councilor Brown-yes; Councilor Sais-yes; Councilor Gutjahr-yes and Councilor Ramsell-yes. With a 4-0 vote the following accounts payable for the City and the Fire Department were approved for payment.

CITY – Accounts payable

Gusto Payroll	\$	91.46	NALEO (dues)	\$	100.00
NM League of Zoning (dues)	\$	70.00	AC Disposal (health fair)	\$	105.00
Valencia County (animal control)	\$	2,319.45	AC Disposal (cleanup dumpsters)	\$	720.00
Century Link	\$	225.06	Gusto (regular payroll)	\$	7,962.93
Gusto (reg liabilities)	\$	2,860.82	JEC (March 2019)	\$	6.00
Court Automation (March 2019)	\$	12.00	Elizabeth F. Adair (travel – clerk)	\$	132.88
Sharp	\$	177.59			

FIRE DEPARTMENT – Accounts payable

Century Link	\$	60.73	TLC Uniforms	\$	634.32
Sharp	\$	6.11	Plateau	\$	468.36

Resolution 2019-XX 3rd Quarter Financial Report

- Clerk Adair read into the minutes Resolution 2019-151 3rd Quarter Financial Report.
- Councilor Gutjahr moved to approve resolution 2019 -151 3rd quarter financial report. The motion was second by Councilor Sais. Vote: Councilor Brown-yes; Councilor Ramsell-yes; Councilor Sais-yes and Councilor Gutjahr-yes. With a 4-0 vote Resolution 2019-151 3rd Quarter Financial Report was passed, approved, adopted and signed.

Resolution 2019-XX BAR #04 (transfer general to capital projects 200k)

- Clerk Adair read into the minutes Resolution 2019-152 annual budget amendment #4.
- Councilor Gutjahr moved to approve resolution 2019-152 BAR #04 which is a transfer \$200,000 from general fund to capital projects. The motion was second by Councilor Ramsell. Vote: Councilor Sais-yes; Councilor Gutjahr-yes; Councilor Brown-yes and Councilor Ramsell-yes. With a 4-0 vote Resolution 2019-152 BAR #04 (transfer from general fund to capital project fund 200k) was passed, approved, adopted and signed.

Approve public hearing date for City Budget

- Mayor Gwinn proposed May 15, 2019 starting at 5:00 pm to have the budget hearing and that would give us May 8, 2019 to have a special workshop on the budget.
- Councilor Gutjahr moved to approve May 15, 2019 at 5:00 pm the budget public hearing. The motion was second by Councilor Sais. Vote: Councilor Ramsell-yes; Councilor Sais-yes; Councilor

Gutjahr-yes and Councilor Brown-yes. with a 4-0 vote Council approve to set the budget hearing date for May 15, 2019 at 5:00 pm

Council Reports

- Councilor Ramsell had nothing to report
- Councilor Sais asked for more discussion of a flagpole, on costs and design for the front of the building.
- Councilor Brown had nothing to report.
- Councilor Gutjahr gave a brief update of the Citizens report. She then said they will have available at the health fair further information on the requirements along with a sign-up sheet for volunteers. She further explained a big hurdle is the volunteers have to have insurance rider/waver from us and explained the cost of option one and two.
- Councilor Gutjahr said another issue is qualified drivers and explained what these rules and qualifications will be.
 - Resident suggested having a before and after checklist on the vehicle.
- Councilor Sais asked if it would benefit us to section off the city in routes.
 - Resident said that requires too much coordination, the program should be simple.
- Code Enforcer Reeves asked for more clarification on the insurance.
- Councilor Gutjahr said there are two options a \$10 or \$55 per person per year.
- Code Enforcer Reeves said what would happen if you have a large group gung-ho on volunteering, he feels we should have them put some money up front because after a month they might bail after we have put up the whole cost.
- Councilor Gutjahr asked them at risk management that it is our responsibility and we cannot ask them for money and then said the volunteer will have to pay for their background check and driving record and the insurance will have to be paid by the City.
 - Resident said if the volunteer is paying for their background check and their driving record they are already putting out some money.
- Councilor Gutjahr reminded the Health Fair is on Saturday and about 47 vendors have signed up and explained there will be two cartoon characters, Olaf and a Minion at the fair from 11-12.
- Mayor Gwinn said in conjunction with the County on VALEO day we had tackled Escobar road, and had two dumpsters, plus the County provided the heavy equipment and further explained we had a good turnout.
- Code Enforcer said he found a couple of people with identifiers to be able to go after them for illegal dumping.
- Mayor Gwinn said we also had a good cleanup this past Saturday.
- Mayor Gwinn said there is an issue on San Lucas and Charmartin with runoff that is being taken care of.
- Mayor Gwinn said we finished that last group of potholes and then said pass on to your neighbors watch out for rattle snakes.

Adjourn

- Councilor Gutjahr moved to adjourn. The motion was second by Councilor Ramsell. With a 4-0 vote the City Council regular business meeting was adjourned at 7:05 pm.

Respectfully submitted,

Elizabeth (Lisa) Adair, Municipal Clerk

Date: _____

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Councilor Mayor Pro-tem

Bill Brown,
Councilor

Joshua Ramsell,
Councilor

Arturo R. Sais,
Councilor