

City of Rio Communities Workshop Minutes
December 11, 2018

- Mayor Gwinn called to order the city council workshop at 10:00 am.
- Present: Mayor Mark Gwinn, Councilors; Bill Brown, Peggy Gutjahr and Joshua Ramsell.
Absent: Councilor Arturo Sais.
Present: Municipal Clerk Lisa Adair.

Council reports & agenda items – 30 minutes

- Councilor Ramsell explained he and Councilor Gutjahr went to the fire department when they had the election and said one of the candidates withdrew from the election and by their procedures they took care of the position. He then said they did mention one of their problems they are having is with the water company flushing the hydrants.
- Mayor Gwinn explained that he has a meeting setup with Jeramiah from the water company and Nate and Andrew from the fire department.
- Councilor Ramsell said another problem that has come up is the pothole in front of the water company is getting bigger and bigger.
- Mayor Gwinn said this wasn't on the list for Universal and they are complete with their work until the spring.
- Councilor Ramsell asked if there was a way we could purchase a couple of bags of cold patch.
- Mayor Gwinn said we can see where we are at and if Universal may have some hot patch leftover maybe we can work out a deal with them to patch that pothole.
- Councilor Brown said a meeting with the personnel board was held and handout the agenda, minutes for that meeting and a notice of vacancy on the board. He further explained the reason Clyde Shue needed to resign.
- Councilor Brown said the Older American's Program is meeting tomorrow in Belen and on the agenda is the election of officers for the upcoming year and he has the minutes for the 17th October meeting.
- Councilor Brown said he has the results of an unscientific survey regarding the Rio Communities business licenses and gave his results.
- Councilor Brown explained regarding the NM Water Co issue, when Paul Rizzo was part of the water company he was also part of the RGEFD, they had the tiles and the paint available.
- Councilor Brown said there was an interesting article in the News-Bulletin about 2 developments that are stalled and wonder if we might be interested in looking at.
- Mayor Gwinn said he is looking at the issue, the one with Scott Edeal has never really come off the ground and the one with Hermon is in full bloom with P&Z.
- Councilor Brown said the construction schedule for this building that was sent to him is too small and he can't read it and asked if there is a way of getting a real schedule.
- Councilor Gutjahr suggested that maybe get a large size from the FBT.
- Mayor Gwinn said he will look into getting a large print of the schedule.
- Councilor Gutjahr said in yesterday's paper they had a listing on recognizing architectural designs and completions and 3 were FBT.
- Councilor Gutjahr said she has enjoyed that she and Councilor Ramsell have been at the fire department and then said L.E. ran the last meeting which was very good since this will be his last meeting. She then said what was really helpful was listening to all the other fireman that were there

and there was a lot of collaboration and the new fire chief was discussing the water issues, what is currently happening and not happening. She further said she would not mind along with Councilor Ramsell to continue to attend their meetings.

- Councilor Gutjahr gave an update on the community patrol, she said she had texted the new Sheriff and she was in training and she then got back to Councilor Gutjahr the following week and she told Councilor Gutjahr she could not meet and discuss future plans while she is in training and there is still an active Sheriff, so they will wait until after the 1st of the year and began a discussion on the schedule of the new Sheriff and setting up a meeting date for January 22 at 2:00 pm.
- Mayor Gwinn said he sat down with Universal and they will be wrapping up the 2018-2019 paving for the winter but is going to finish off the Brown section, but we are going to have to revisit Bashan/Hill and Bishop/Hill and moving to a complete undercut instead of just a chip and seal and the cost will change considerable.
- Mayor Gwinn said the time-line competition of the building is set for the end of February and he will get with FBT to get a bigger flyer.
- Mayor Gwinn explained we are looking at street signs that are missing and then asked if anyone is out and about keep an eye out and let either himself or the Code Enforcer now of missing signs and they will put together a list of new street signs that need to be ordered. He then gave council the TIP schedule for road construction in our County of the upcoming year and began a discussion.
- Mayor Gwinn started a discussion regarding the building on Horner and Hwy 47 being in back taxes and the code enforcer was able to get into the auction in April and other areas that the code enforcer has been working on.
- Mayor Gwinn said another great success is we are now receiving the V9 454 report from the State and explained he completed the course and are good to go.
- Mayor Gwinn said he was eating lunch and was invited to sit down after the luncheon for the City/County Managers to discuss VALEO and said we will be hosting the first one in February. He then asked everyone to think of subjects to discuss at the meeting.
- Councilor Brown suggested one area of discussion is access to the river and explained every City in the County has a vested interest in that area.
- Mayor Gwinn asked who the key person in that area would be.
- Councilor Gutjahr said the conservancy and further said she will look into who would be the contact person.
- Mayor Gwinn said that Gail from Bosque Farms said she would like to see her community join VALEO again, but at this time it looks like us, Los Lunas, Valencia County and perhaps Peralta at the first meeting.

Holiday Resolution – Discussion

- Clerk Adair explained on the holiday resolution to Council there are 10 days and they follow the same dates the State does.
- Mayor Gwinn asked the Clerk to read the Resolution at the meeting tonight.

Cleanup Dates – Discussion

- Mayor Gwinn said we did not add December to the list and began a discussion on any changes.
- Councilor Brown said once upon a time we had at our cleanups a person with a chipper and wondered if it is time to again advertise for bids.

- Mayor Gwinn said that it was sent out for bid and we received only one bid, but that person has not gotten back to the finance officer as of yet and continued the discussion.
- Councilor Brown suggested some changes to the bottom of the page.

Public input/questions (3) minutes to address the Council

- No public for comments.

Council Priority List – Discussion

- Councilor Gutjahr passed out the most recent priority draft list that Council had ranked and began a discussion on any changes that need to be made.
- Councilor Gutjahr said community patrol is in process. She then said on item #20 providing City residents with information on what they pay for City services, this has come up and she, Councilor Ramsell and the Judge have thought of having a presentation to bring this subject up to the public. Council then began a discussion on this priority of going into this next years' budget on highlighting those taxes that are generated from the public and what the funds are going to.
- Councilor Brown suggested maybe doing a pie chart on the revenues coming in and where they are coming from.
- Councilor Gutjahr said technically all the residents pay into the City is the franchise fees and the Mil Levy and these are the only items that can fund the extra Officer and continued the discussion.
- Councilor Brown said there are several items carried over from last year Council's priorities which included action items that are already in works and others that have been completed and we should identify which are carried over, example is solid waste and street lights that are in works and an urgent item needing to be address is the fuel cards.
- Mayor Gwinn explained that fuel cards are in the works and they will be going back to fleet cards and continued the discussion on the priority list.
- Councilor Gutjahr said on the list as far as lawyer retainer that item will be part of the budget and continued with the discussion.
- Councilor Brown explained the intent for item #17 is the RGEFD relationship with the City and an ordinance for a fire/emergency service agreement, compensation and other responsibilities and continued the discussion on this item.
- Councilor Gutjahr said she is responsible for the building use policy and began a discussion on item #22 the usage of the building.
- Mayor Gwinn explained regarding annexation, it is in process.
- Councilor Brown explained item #30 is completed as he has done the research and he will be working with the code enforcer for item #31 and continued the discussion on the priority list.
- Mayor Gwinn explained the procurement side, what we are expecting from procurement and setting up a meeting with Paul Ludi regarding the procurement process and continued the discussion on a human resource contract or retainer, bidding process, scope of work process and other procurement issues.
- Council Ramsell explained that he has talked with Belen regarding possible getting a street cleaner after a big storm and began a discussion on other options of either an MOU or the bid process for private contracts.
- Councilor Gutjahr asked what the status of PERA is.
- Mayor Gwinn said it is in process and should have something finalized soon.
- Council began a discussion on disaster plan for the City and training from the Fire Department.

- Councilor Brown said he disagrees with the Mayor's decision to table the position of the internship pending the discussion of a new City Manager and feels there are things that could get done in any regard such as the CDBG.
- Mayor Gwinn said he feels the City Manager is the key person to talk with these entities to get the right person to intern.
- Councilor Brown said the Mayor is the acting City Manager.
- Mayor Gwinn said yes he is acting Manager but still feels whoever comes in to that position needs to be the one to make the decision on the intern and continued the discussion on the reasons on waiting on getting an intern.
- Councilor Brown said he has looked into possibility of codification and it comes at a great cost.
- Clerk Adair said that we have gotten a quote from Municode, who is actively doing our website about doing codification to our ordinances and the cost that was quoted to the City was over \$10,000 and it would take about 12 - 24 months to completely codify the ordinances. She then said that there is also annual maintenance fees.
- Councilor Gutjahr asked what the status on VALEO is.
- Mayor Gwinn said it is still in process since we are taking the initiative to start it up again.
- Councilor Gutjahr said the health clinic issue is up in the air since Lovelace is pulling out of a hospital in the County and started a discussion on how on the budgeted there is a line item for the City to do a health clinic survey.
- Councilor Brown continued the discussion on reviewing the older 2013 City ordinances, eminent domain, abatement and a master plan for parks and trails.

Public input/questions (3) minutes to address the Council

- No public for comments.

Solid Waste Ordinance – Discussion

- Mayor Gwinn said he hasn't had a chance to talk with Tom from P&Z to see how they are dealing with the last meeting but talking with Chris from the Attorney's office he said he is working at re-vision after he talks with Charles Rennick.
- Councilor Gutjahr said she felt after leaving the meeting with the attorney that they had not really paid attention to what the City wanted.
- Mayor Gwinn said he has asked Charles to come forth since he was the mastermind behind the ordinance.

Public input/questions (3) minutes to address the Council

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Ordinance 2019-xx Regular Local Election – Discussion

- Mayor Gwinn said we will have the ordinance today for the local elections and asked if anyone had any further questions.
- Clerk Adair asked Council if they wanted to reduce or extend the terms of office.
- Council decided on reducing terms of office.

Holiday Card

- Mayor Gwinn asked everyone to sign the Holiday card and if they had any additions to the mailing list to please get it to Lisa.

- The City Council workshop was adjourned at 11:58

Respectfully submitted,

Lisa Adair, Municipal Clerk

Date: _____

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Councilor Mayor Pro-tem

Bill Brown,
Councilor

Joshua Ramsell,
Councilor

Arturo R. Sais,
Councilor