

City of Rio Communities Workshop Minutes
Tuesday November 14, 2017

- Mayor Mark Gwinn called to order the workshop at 10:00 am.
- Present: Mayor Mark Gwinn; Councilors, Bill Brown, Peggy Gutjahr, Arturo Sais and Thomas Scroggins.
Present: City Manager Bob Skerry and Municipal Clerk Lisa Adair.

Council reports & agenda items – 30 minutes

- Mayor Gwinn asked Council to start focusing on keeping to a 30-minute time frame on reports from all.
- Councilor Scroggins had nothing to report.
- Councilor Sais had nothing to report.
- Councilor Brown explained an article published in the News-Bulletin from the Los Lunas Board of Education regarding public input at their meetings.
- Councilor Brown passed out proposed drafts for both abatement and eminent domain to the governing body.
- Councilor Gutjahr passed out a resolution from Silver City regarding their anniversary day and date of celebration.
- Councilor Gutjahr passed out survey results from the health fair and explained some of the results.
- Councilor Gutjahr said on the 1st of December she will be attending the Middle Rio Grande Economic Development regarding health care meeting and she will also be going to a “crunch” on health care on the 6th of December.
- Councilor Gutjahr said that Liz Stefanics had talked to her regarding the Senior Center and explained the conversation they had.
- Councilor Gutjahr said the new group “welcome neighbor” would like to meet here in the building and began a discussion on our building use policy.
- Councilor Gutjahr explained she had met with some residents on Horizon Vista and they wanted to know if the area along the fence in the back is part of the City and not included in the right-of-way. She then explained if this area was cleaned it would help with the drug trafficking.
- Councilor Gutjahr said she has a meeting with Sargent Montano and continued her discussion.
- Manager Skerry explained why we cannot be answering questions to what the code enforcer is doing.
- Councilor Gutjahr continued with her discussion.
- Mayor Gwinn explained this weekend is our cleanup weekend and he would like council to decide if they would like to do another one in December.
- Mayor Gwinn said that Keter has been doing test runs on their factory.
- Mayor Gwinn said he would like to put on the next workshop a discussion on a retainer fee for an attorney regarding annexation.
- Mayor Gwinn said the site meeting at La Merced went well and explained the fire department is going to start working with the school Councilor’s and Principle to begin CPR training in February for 5 & 6th graders.
- Mayor Gwinn explained on Thursday and Friday he, Bob and Peggy will be at a budget class being held by DFA and NMML.
- Mayor Gwinn said that Claudine is hosting a Christmas party on December 15 for all including P&Z and EDC and said that Lisa and staff will be coordinating with Claudine about making it a potluck event.

Consideration to Terminate Lease agreement with Tierra Grande Association regarding Tierra Grande Fire Station – Discussion

Resolution 2017-xx Acceptance of Tierra Grande Fire Station w/quit claim deed – Discussion

- Manager Skerry explained he will be rolling both agenda items together, the termination of the lease agreement and the Resolution since they are related to each other.
- Manager Skerry explained some people have asked why are we using City money to support a fire station that is not in the City and then explained that we are Fire District #1 and the areas that is covered and began a discussion on the industrial park, expanding the fire district and annexation.
- Manager Skerry said we have a 99-year lease and they need to terminate it before accepting the quit claim deed and read the lease to Council. He then explained the reason for us taking over the building and property and the appreciating value of the building.
- Manager Skerry explained the resolution to accept the fire department and the supporting documents
- Councilor Brown asked in addition to keeping the dust down, does the County also blade the roads.
- Manager Skerry said yes, they do and then explained how this is accomplished.
- Councilor Gutjahr asked do we know which road we will have access that the County will blade and keep it up.
- Manager Skerry explained that Lina has her preference and we will probably go with her recommendations since it's the County's road crew that will be maintaining it and continued the discussion.

Human Resources assessment – Discussion

- Mayor Gwinn explained he would like us to move forward on this area and said he has talked with several companies and they have stated they would like to come to the City and do a quick overview. He further explained what they would be looking at and Council needs to determine how much money they want to spend regarding the assessment.
- Councilor Brown asked would this be one or all agencies be invited to make an assessment.
- Mayor Gwinn stated that it will only be one agency doing the assessment.
- Councilor Brown asked would we be in trouble since it looks like a single source.
- Manager Skerry explained that we have already received a cost per hour from the companies and began a discussion on how this process will work.
- Councilor Gutjahr said theoretically we could approve someone to do the assessment up to the dollar amount we have set and then afterwards can determine if we want to continue with them based on the assessment or put it out for bid for other companies and continued the discussion.
- Councilor Sais asked can we put a cap on the assessment and then said are we going to vote on the company tonight.
- Mayor Gwinn said this will be an EOC evaluation and explained what the assessment will consist of and continued the discussion.
- Councilor Gutjahr said Mark will present the two estimates tonight and then we vote on one.
- Councilor Scroggins asked if we spent \$5,000 for the assessment and then we could spend another \$20,000 without having to go through the bid process.
- Manager Skerry explained the process and how after the assessment was completed this could happen in phases and continued the discussion.

- Councilor Scroggins asked if the assessment is done and they find the City is doing things incorrectly are we Council the ones that need to correct the matter.
- Manager Skerry explained for the City or Council not to get in trouble, the risk falls on the City Manager as the personnel director.
- Mayor Gwinn explained that the two entities have already looked over our personnel stuff on our website and continued the discussion.

2018 Election (Municipal Clerk) – Discussion

- Municipal Clerk Adair passed out a calendar/check list for the upcoming election and began a discussion on the election resolution, reading a draft to council of a proposed resolution.
- Clerk Adair asked permission to use the southside of City Hall for the day of the election and explained the flow in and out of the council chambers/court room would work better and continued with the discussion.
- Clerk Adair explained the days for early voting in the clerk's office will be as follows: Wednesday February 14 & Thursday February 15, 8 am – 5 pm. Monday February 19 – Thursday February 22, 8 am – 5 pm. Monday February 26 – Friday March 2, 8 am – 5 pm and continued with the discussion.
- Clerk Adair said that between now and the 28th of November if Council wanted to place a question on the ballot they needed to let her know so she could update the resolution before the vote to accept.
- Mayor Gwinn said we will let you know before the 28th.
- Clerk Adair said we could decide by the workshop of the 28th.
- Councilor Brown asked what kind of questions can be asked on the ballot.
- Clerk Adair said they can range from increasing GRT's and giving monetary pay for the Governing Body and began a discussion.
- Municipal clerk continued with the discussion on the 2018 election calendar.
- Councilor Sais asked if the 4 positions that are up none of them are contested do we still have to run an election.
- Clerk Adair said yes, the NMML and Clerks have been trying to change that rule, but it is State law to continue to run elections and continued the discussion.

Manager Report

- Manager Skerry said the newsletter is in the works and the 1st issue will be in January and explained it will be the same person that does Los Lunas newsletter.
- Manager Skerry explained that P&Z is working on solid waste and this Thursday they will be having a vote on a mission statement of why the need to have a solid waste ordinance. He then explained that he gave P&Z questions such as single hauler vs multiple and mandatory vs non-mandatory and other.
- Mayor Gwinn asked regarding businesses that have a roll off dumpster and they are also a residence in the City, will they be required to have a curbside receptacle also.
- Manager Skerry explained that one of the questions is how this would be enforced, and said this is one of the questions that P&Z is asking themselves.
- Councilor Brown said he feels that if you have a business you have one type of dumpster and a resident will have another.
- Councilor Sais asked in terms of revenue is there going to be other costs for the City.
- Manager Skerry said the franchise fee would be minimal and began a discussion on what the City's revenue may be.
- Manager Skerry said EDC will be giving a report tonight regarding the industrial park, they are working on LEDA and an economic development plan.

- Manager Skerry explained what happens when a volunteer fire department goes to a partially paid staff and further explained the reasoning for the need to do this and began a discussion.
 - Councilor Brown said his understanding out of the EMS portion only and the 911 tax that would cover the salary for two.
 - Manager Skerry explained it would come out of the GRT and we could spend it all on salaries but wouldn't have money for other items and continued the discussion
 - Councilor Scroggins asked who would be the person to hire the fire chief.
 - Manager Skerry said we would have to do the research on how this is done before moving forward.
 - Councilor Scroggins asked so the Manager would not be involved in the hiring process.
 - Manager Skerry said it depends on how the ordinance it is written, regarding qualifications, residence and continued the discussion.
- The City Council workshop was adjourned at 12:15 pm.

Respectfully submitted,

Lisa Adair
Municipal Clerk

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Councilor Mayor Pro-tem

William (Bill) Brown,
Councilor

Arturo R. Sais,
Councilor

Thomas Scroggins,
Councilor

Date: _____