

City of Rio Communities Workshop Minutes  
Tuesday August 8, 2017

- Mayor Gwinn called to order the workshop at 10 am.
- Present: Mayor Mark Gwinn; Councilors, Bill Brown, Peggy Gutjahr, Arturo Sais and Thomas Scroggins. Present: City Manager Bob Skerry, Municipal Clerk Lisa Adair, City Treasurer Celina Benavidez and Code Enforcer Robert Morgan.

**Council reports & agenda items – 30 minutes**

- Councilor Scroggins said he was shopping online and when he put in his address the company used the Rio Communities last 4 zip code digits on the order and then said they also charged tax and not sure who is getting the amount. He then began a discussion on how the State is receiving the funds.
- Councilor Sais passed out a letter regarding changing your address at MVD and began a discussion.
- Councilor Sais began a discussion on how we can acquire more revenue.
- Manager Skerry said there is a list on NMML website and continued the discussion on what areas can municipalities find sources of revenue.
- Councilor Gutjahr said the Wellness Council was hoping to unite with EDC to getting a 5013c and continued the discussion.
- Councilor Brown said for years Tierra Bonita had received funding from the County.
- Manager Skerry explained that the County had gotten popped for that very reason for misappropriated funds.
- Councilor Sais asked if funds are collected at the health fair would the funds go into the City's general fund.
- Manager Skerry said we do not get any money from the health fair.
- Councilor Gutjahr explained how the Wellness Council has their own account, they solicit donations and keep their own accounting and no money comes to the City.
- Manager Skerry said you do not want to be in the business of using tax payer's money to make money.
- Mayor Gwinn continued the discussion on other municipalities having lodgers tax and how they use it.
- Councilor Brown said at the last workshop the consensus of Council was a letter not be sent to the NMML but instead have a discussion with Mr. Zendel at the Clovis conference and then asked can the Mayor be able to lead the delegation.
- Mayor Gwinn said he could ask Mr. Zendel if he would be available to meet with them.
- Councilor Brown asked if we cannot meet, when could we have a discussion.
- Mayor Gwinn said he would then ask if Mr. Zendel could come down to one of our workshop.
- Councilor Scroggins asked how will this affect the open meetings act if we have a conversation with Mr. Zendel at the conference.
- Mayor Gwinn said we put on the agenda that there could be a possible quorum at the conference to cover this and began a discussion on the procedure.
- Councilor Brown said at the last meeting he passed out potential governing body priorities for FY2018, he has added a couple of more items to the list and began a discussion.
- Manager Skerry explained the City Manager is the liaison to P&Z, EDC and all City Managers and the Governing Body should be the liaison to the County Commissioners, Mayors, Councilors and other political bodies and continued the discussion on the priority list.
- Mayor Gwinn said to look at our ordinance of what legislative duties are. He then began a discussion on any research or changes for policies or amendments need to go through the City Manager.

- Manager Skerry agreed if Council should have any changes to an existing policy bring it to him and will make the changes and continued the discussion.
- Councilor Brown asked come January 8<sup>th</sup> of next year will be our 5<sup>th</sup> anniversary for the City, would we be doing anything to celebrate this milestone.
- Councilor Gutjahr said this would be a good time to honor the volunteers.
- Mayor Gwinn said we can put that out there and have a future discussion.
- Councilor Gutjahr said a group of women will be meeting on various issues and this will be on the 17<sup>th</sup>. She then said she has been hearing fireworks and gunshots in her area.
- Councilor Gutjahr explained she had talked with Belen regarding their problems with abatement and began a discussion on what other Cities have in that area.
- Councilor Gutjahr said she had an issue trying to make an appointment online and when using the Zip Code, the online scheduler would not recognize Rio Communities as a City.
- Mayor Gwinn said tomorrow Lisa and himself will be going to the County Clerk regarding an election informational meeting.
- Mayor Gwinn explained on September 7<sup>th</sup> he will be going to a Mayor Summit and explained what he hopes will be some of the discussion that may be brought up.
- Mayor Gwinn said under animal control he went through the process of looking at where some of these animals are being picked up and thinks we should have challenged a few and gave an example of one being picked up at Solo cup and began a discussion.
- Mayor Gwinn reminded we have a cleanup next week on the 19<sup>th</sup>.
- Mayor Gwinn said most of us will be at the NMML conference in Clovis and reminded them to bring up some of these items that we have discussed at their Councilor Caucusus.
- Mayor Gwinn said that Bob and the City Manager of Los Lunas are trying very hard to keep VALEO afloat and explained he has talked with the Mayors of Peralta and Bosque Farms and they are not wanting to be involved.
- Councilor Sais said he has spoken to a few of the Councilors from Peralta and began a discussion on their inner problems.
- Mayor Gwinn said it looks like us and Los Lunas are going to be the only ones involved in October with VALEO and continued the discussion.

#### **Appointment of a Rep and Alternate for the Older American Program – Discussion**

- Councilor Gutjahr withdrew her request for being the representative.
- Mayor Gwinn said he will ask once again at the council meeting tonight.
  - a) **Public questions (3) minutes to address the Council**
    - No public for comments.

#### **Computer Training – Discussion**

- Treasurer Benavidez said we do not have the computers ready today to be able to train and said everyone should have received an email yesterday about setting up their amazon workdoc account for approval.
- Manager Skerry said he feels this is going to be great for everyone and P&Z will also be getting a notebook and having access to workdoc.
- Mayor Gwinn asked everyone to keep on these notebooks only City business and no personal stuff.

## ICIP – Discussion

- Manager Skerry said one area of concern will be adding item #7 to our ICIP for the VRECC and began a discussion on their needs.
- Manager Skerry began a discussion on the ICIP; item #1 is the municipal complex, #2 is public safety and basically the fire department, #3 Roads will be leaving as is.
- Councilor Gutjahr asked if the Manager can give further explanation to item #1 the municipal complex and what phases have been completed.
- Manager Skerry said that phase 1 is complete, phase 2 is almost complete and explained he was talking to Ruidoso regarding the elevation.
- Councilor Scroggins said he is confused regarding the ICIP and public safety.
- Manager Skerry said to look at just the description and not what we are putting in the phased project and then explained what Council needs to look at is what they feel warrants being a capital improvement and continued the discussion on the process of submitting the ICIP to the State, matching funds and other grants.
- Councilor Brown asked on priority #3 the roads is this basically from Horner to Hwy 47.
- Manager Skerry gave the areas regarding the planned phases and continued the discussion.
- Councilor Brown asked regarding priority #4 “adjourn existing bike way” should that be adjoining and Item #5 would we remove Marilyn Winters as the department head and continued the discussion.

### **a) Public questions (3) minutes to address the Council**

- No public for comments.

## Manager Report

- Manager Skerry explained the fire funds came in and we received \$67,000 and this will be totaling \$262,000 minus the payment to the ambulance.
- Manager Skerry said Melodie Goode will be coming in on the 22<sup>nd</sup> regarding a re-plat of her subdivision request and explained the process to all sub-division requirements and why they are coming in front of council.
- Manager Skerry explained we have a quit claim deed from the County for Tierra Grande Fire Station and explained the process.
- Manager Skerry said EDC incubator with Los Lunas co-op has started up and they are moving forward with the study and then explained that he is trying with the County to get them involved with the incubator program.
- Manager Skerry said the roofing company will be doing an inferred study on the roof.
- Manager Skerry said he got a bid for the fire alarms in the building for \$33,000 and then said he will continue to get other bids.
- Manager Skerry explained the parking lot lights are under contract and explained that they will be taking off the lights on the top but leaving the polls. He then said this should start on the 2<sup>nd</sup> week of August and explained that it will cost about \$11,500.00 and began a discussion on the street signs, informational signs, street and parking lot lights.
- Manager Skerry said we got our \$20,000 for the LEPP and at this moment we are looking at purchasing another speed sign and trailer.
- Manager Skerry said he went to the Manager Conference last week and read the scenario of one of the workshop to Council. He then explained that within the Greater Chicago area there is 300 separate incorporated municipalities and said how is it possible to support 300 separate police forces, fire departments and public works and explained that many co-op the police force and began a discussion on the class discussion and what other municipalities are doing and not doing regrading co-op’s.

- Manager Skerry said we received the award letter on the DOT grant and the invitation to bid will be going out and began a discussion.
- The City Council workshop was adjourned at 12:25 pm.

Respectfully submitted,

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Lisa Adair  
Municipal Clerk

Approved:

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Mark Gwinn,  
Mayor

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Margaret (Peggy) Gutjahr,  
Councilor Mayor Pro-tem

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William (Bill) Brown,  
Councilor

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Arturo R. Sais,  
Councilor

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Thomas Scroggins,  
Councilor

Date: \_\_\_\_\_