

**STATE OF NEW MEXICO
CITY OF RIO COMMUNITIES
RESOLUTION 2015-53**

**DESIGNATING CITY MANAGER AS OFFICIAL SIGNATORY
FOR
CITY OF RIO COMMUNITIES RESOLUTION 2015-53**

- WHEREAS,** the Governing Body of the City of Rio Communities, State of New Mexico has established the office of City Manager pursuant to NMSA 1978 3-13-3; and
- WHEREAS,** Ordinance #2014-28 creates the general duties, control of departments, authority over employees, relationship between Manager and Council and other duties required of the office of City Manager; and
- WHEREAS,** City of Rio Communities Job Description for City manager requires that the Manager “Apply for grants and implement administrative processes as needed to comply with grant conditions; monitor grant compliance to assure effective working relations with funding agencies.”; and
- WHEREAS,** effective January 20, 2015, the Mayor appointed and Council approved Robert A. Skerry II, aka Bob Skerry, to serve as its duly appointed City Manager; and
- WHEREAS,** funds received through Federal, State and private grants secure financial resources for the City to provide necessary services to the City’s inhabitants, without which the City would not otherwise be able to offer; and
- WHEREAS,** many grants require a grantee representative to be designated by the Governing Body, the Mayor/ Council has determined that it is in the best interest of the City to designate City Manager Robert A. Skerry II, aka Bob Skerry, as its grantee representative; and
- WHEREAS,** this Governing Body has determined that it is in the best interest of the City to delegate authority to Manager Robert A. Skerry II, aka Bob Skerry, to approve certain contracts & settlement agreements and to administer all matters regarding grants approved by the Governing Body, the rights and obligations of which have been accepted in an open meeting, and to execute all sub-contracts as required by the Governing Body approved grant agreements.

NOW THEREFORE, BE IT RESOLVED that the governing Body of the City of Rio Communities, State of New Mexico that:

1. All procurement shall be made pursuant to The City of Rio Communities Procurement Code and the New Mexico Procurement Code NMSA 1978 Sections 13-1-28 *et. seq.*;
2. City Manager, Robert A. Skerry II, aka Bob Skerry, is formally designated as the City grantee representative for all grant agreements approved by the Board.
3. The authority to administer all matters regarding Governing Body approved grant agreement(s) and to procure and execute any necessary contract required by such grant agreement(s) is delegated to City Manager Robert A. Skerry II, aka Bob Skerry.

BE IT FURTHER RESOLVED by the Governing Body of the City of Rio Communities that all contracts or agreements approved pursuant to this Resolution shall be secured and approved pursuant to City policy and NM Law and that any approved contract shall be reported to the Governing Body at the next regular business meeting.

APPROVED, ADOPTED, AND PASSED on this 15th day of December, 2015.

City of Rio Communities Governing Body

Mark Gwinn, Mayor

Mary Lee Serna, Councilor Mayor Pro-temp

Robert Chavez, Councilor

Margaret (Peggy) Gutjahr, Councilor

Frank Stasi, Councilor

ATTEST: _____

Elizabeth (Lisa) Adair, Municipal Clerk