

**City of Rio Communities
Ordinance # 2015-35
Adopted May 26, 2015**

Chapter 2: ADMINISTRATIVE AND PERSONNEL

Article 9: MUNICIPAL ECONOMIC DEVELOPMENT COMMISSION

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ECONOMIC DEVELOPMENT COMMISSION

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF RIO COMMUNITIES HEREBY ADOPTS AN ORDINANCE FOR THE ESTABLISHMENT OF AN ECONOMIC DEVELOPMENT COMMISSION, OF WHICH THE GENERAL PURPOSE IS TO PROVIDE TO THE GOVERNING BODY, ECONOMIC DEVELOPMENT STRATEGIES AND INITIATIVES THAT FIT WITHIN THE CITY'S VISION AND SCOPE OF A PROSPEROUS ECONOMIC ENVIRONMENT.

2-9-1 PURPOSE

- A. The City of Rio Communities, as a newly incorporated municipality, recognizes the need to establish an Economic Development Advisory Board that will take the lead in developing a climate for buoyant economic growth that is commensurate with the needs and desires of its residents.
- B. The Economic Development Commission, composed of experts from various professional disciplines shall make available to the governing body, pertinent information and proposals relative to the monitoring, assessing and strengthening of existing economic development strategies and to develop new strategies of economic development for the city.

2-9-2 ECONOMIC DEVELOPMENT COMMISSION

- A. **Membership:** The Economic Development Commission shall be composed of no less than five (5) members who shall be appointed by the mayor with the majority consent of the city council.
- B. **Terms:** A majority of the advisory board shall be appointed to one (1) year terms, with the balance of the board, appointed to two (2) year terms. Each subsequent term shall be for two (2) years or less in order to maintain the original rotation.
- C. **Vacancy:** In the event of a vacancy in the membership of the advisory board, the mayor shall appoint, with majority consent of the city council, a replacement to serve out the remainder of the unexpired term.
- D. **Removal:** Only after a public hearing and “for cause” as stated in writing and made part of the public record, the mayor, with majority consent of the city council, may remove a sitting member of the Economic Development Commission.

2-9-3 DUTIES AND RESPONSIBILITIES: The duties and responsibilities of the board shall include but are not limited to:

- A. Advising the city governance on matters relating to economic development issues and those specific tasks referred to the board by the city governance;
- B. Make recommendations on the expenditure of proceeds of the city’s gross receipts tax;
- C. Coordinate with other local and regional agencies to maximize economic development opportunities;
- D. Develop activities and procedures to maximize economic development opportunities;
- E. Coordinate and work with individuals, organizations and institutions in the pursuit of economic development projects;
- F. Advise on the implementation of the Local Economic Development Act and other programs and activities;
- G. Coordinate local, state, and federal programs, activities, and funding sources for economic development projects.
- H. Additional duties as assigned by the governing body that impact the city’s economic development.

2-9-4 ORGANIZATION

- A. **Officers:** The Economic Development Commission shall elect from its members a chairperson, vice-chairperson and secretary, each for a one (1) year term. Officers may be elected for an indefinite number of terms.
- B. **Conduct of Business:** The Economic Development Commission shall adopt and publish such rules, regulations and procedures for the conduct of business as seems appropriate to its members. A quorum shall be a majority of the membership of the Economic Development Commission.
- C. **Meetings:** The Economic Development Commission shall hold regularly scheduled meetings at least once a month, and such meetings will be open to the public in accordance with the Open Meetings Act, §§ 10-15-1 through 10-15-4, NMSA 1978. The advisory board may hold special meetings, also open to the public, as may be called by the chairperson or vice-chairperson with at least 24-hours public notice.
- D. **Records:** A public record shall be kept of all actions and considerations undertaken by the Economic Development Commission. The records shall be filed with the city clerk and kept available for public inspection during normal business hours in the Office of the City Clerk.

2-9-5 SEVERABILITY

The provisions of this Ordinance shall be deemed to be severable; and should any part of this Ordinance be declared by the courts to be unconstitutional or invalid, such holdings shall not affect the validity of this Ordinance other than the part so declared to be unconstitutional or invalid.

2-9-6 EFFECTIVE DATE

This Ordinance shall become effective on the 4th day of June, 2015 following publication as required by law.

APPROVED, ADOPTED AND SIGNED this 26th day of May, 2015 by the Governing Body of the City of Rio Communities.

Mark Gwinn, Mayor

Mary Lee Serna, Mayor Pro Tem

ATTEST:

Marilyn Winters, Interim Municipal Clerk