

# Citizen Complaint Form

## City of Rio Communities, NM

Date of complaint: \_\_\_\_\_

Person filing complaint: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_ City of Residence: \_\_\_\_\_

Signature of person filing complaint: \_\_\_\_\_

Complaint filed against:     Individual                       Property                       City                       Other

Other(explain): \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Street Address: \_\_\_\_\_ Date issue occurred: \_\_\_\_\_

Explain complaint: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date Complaint Received by Clerk: \_\_\_\_\_ Date Complaint Assigned: \_\_\_\_\_

Complaint to be evaluated by: \_\_\_\_\_ Date reviewed: \_\_\_\_\_

Results of evaluation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Complainant notified by:     mail                       phone                       person                       e-mail

Respondent notified by:     mail                       phone                       person                       e-mail

Date complainant notified: \_\_\_\_\_ Date respondent notified: \_\_\_\_\_

Evaluator Signature: \_\_\_\_\_ Date: \_\_\_\_\_