

City of Rio Communities Council Minutes
Special Business Meeting
December 6, 2018

Call to Order

- Mayor Gwinn called to order the city council special business meeting at 2:00 pm.

Pledge of Allegiance

- Arturo Sais led the Pledge of Allegiance.

Roll Call

- Present: Mayor Gwinn, Councilors; Peggy Gutjahr, Arturo Sais and Joshua Ramsell.
Absent: Councilor Bill Brown.
Present: Finance Officer/Treasurer Benavidez and Municipal Clerk Lisa Adair.

Approval of Agenda

- Councilor Gutjahr moved to approve the special meeting of December 6, 2018 agenda. The motion was second by Councilor Ramsell. With a 3-0 vote the agenda for special meeting was approved as presented.

Accounts Payable

- Treasurer Benavidez read the Fire Departments accounts payables into the minutes.

NM Water Service Company	\$	63.41	Century Link	\$	48.77
Ortega and Son's Propane	\$	60.00	Chief Supply Corp.	\$	1,483.89
Peralta Power LLC	\$	124.00	Ray's Septic	\$	315.00
Ortega and Son's Propane	\$	315.62	Sharp	\$	10.05
NM Gas Co	\$	133.60	Fire One, Inc	\$	1,408.92
Boundtree Medical	\$	188.91			

- Treasurer Benavidez read the accounts payable for the City into the minutes.

Mark Gwinn (reimbursement)	\$	90.43	Geo-Test. Inc.	\$	1,396.98
Comcast Business	\$	289.02	NM Water Service Company	\$	241.43
NM Judicial Education	\$	9.00	Court Automation	\$	18.00
CES	\$	1,548.01	Red Paw Tech (EDC maps)	\$	633.31
AC Disposal (cleanup & curbside)	\$	771.00	Universal Constructors	\$	159,211.29
Valencia County (animal control)	\$	7,973.75	Century Link (emails)	\$	203.08
Robles, Rael & Anaya (attorney)	\$	3,597.82	Pest Defense Solutions	\$	144.70
Hinkle and Landers CPA	\$	9,708.75	Sharp	\$	98.07
Elizabeth Adair (Court Clerk – Nov)	\$	57.75	Paul's Son Signs (banners)	\$	120.00
Paul's Son Signs (Lexan Sign)	\$	150.00	Amazon	\$	66.97
NMML (Councilor Brown Training)	\$	300.00	NMML (Gov. Body Training)	\$	600.00
NM Gas Co	\$	641.55	Valencia County (FY17-18, 18-19)	\$	250,000.00
Valencia County (VRECC)	\$	5,921.75	Century Link (internet/website)	\$	93.85
Heather Benavidez (Judge-Nov)	\$	300.00	Elizabeth Adair (Court Clerk – Oct)	\$	175.73

- Treasurer Benavidez explained that Fire One, Inc and Boundtree Medical should not be in the City's accounts payable but she will put it to the fire department's accounts payable.

- Mayor Gwinn explained the reason for the reason we did not receive a bill from Valencia County regarding the police officer last year and what steps he took to get the past and current bill to us.
- Councilor Gutjahr asked if the change in our bank has made a difference.
- Treasurer Benavidez said it is not supposed to.
- Councilor Sais asked how things are working out with the fire department.
- Treasure Benavidez explained that we are still missing some receipts and Andrew has brought what he can find and began a discussion on missing receipts and P.O's not being the same amount.
- Councilor Gutjahr moved to pay our bills with the corrections that our Treasurer will be making to the accounts. The motion was second by Councilor Sais. Vote: Councilor Ramsell=yes; Councilor Sais=yes and Councilor Gutjahr=yes. With a 3-0 vote the Fire Department and City's accounts payable and journal entries were approved for payment.

Adjourn

- Councilor Gutjahr moved to adjourn. The motion was second by Councilor Ramsell. With a 3-0 vote the City Council special business meeting was adjourned at 2:22 pm.

Respectfully submitted,

Elizabeth (Lisa) Adair, Municipal Clerk

Date: _____

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Councilor Mayor Pro-tem

Bill Brown,
Councilor

Joshua Ramsell,
Councilor

Arturo R. Sais,
Councilor