

City of Rio Communities Council Minutes
Regular Business Meeting
October 23, 2018

Call to Order

- Mayor Gwinn called to order the city council regular business meeting at 6:00 pm.

Pledge of Allegiance

- Jodi Skelton led the Pledge of Allegiance.

Roll Call

- Present: Mayor Gwinn, Councilors Bill Brown, Peggy Gutjahr, Arturo Sais and Joshua Ramsell.
Present: Municipal Clerk Lisa Adair

Approval of Agenda

- Mayor Gwinn said he would like to postpone the appointment of the EDC member.
- Councilor Gutjahr made a motion to approve the agenda as amended. The motion was second by Councilor Brown. With a 4-0 vote the agenda for the city council regular business meeting of October 23, 2018 was approved as amended.

Approval of Workshop Minutes

- No minutes to approve

Approval of City Council Minutes

- No minutes to approve

Public Comment

- Jody Skelton, Rio Communities; said she has been looking at the Citizen on Patrol in other cities around the Country and then explained most are trained by the sheriff department in that County and what their process of the Citizen patrol programs, the requirements and guidelines. She then said she received a letter today from a concerned citizen addressed to Councilor Peggy Gutjahr and read the letter to Council.
- Jo Stasi Rio Communities; about a week ago she was visiting with a gentleman that had come into City Hall about a year ago and was met very cheerfully from the front desk and then asked what happens to these complaints once they are brought to the City.
- Mayor Gwinn explained it depends on the department it has to go to.
- Jo Stasi said this complaint happened over a year and there has not been nothing done.
- Jo Stasi asked if the P&Z and EDC gets a stipend. She then said she hopes that the Fire Department PO's have been freed up, so things can get moving.
- Ross Harms, Brown St.; said he attended the City Council meeting at September 11 a large number of the Citizens attended and many voiced their opinions on various items and then said at the workshop today he said there was a list of 32 items that was presented by Councilwomen Gutjahr in conjunction with Councilor Brown and said it looks like they are trying to address the wants and needs of the residents but with the lack of a City Manager and the onboarding of the Code Enforcer it is his belief that Council should prioritize that list and narrow the list to 2 or 3 items and further said in his opinion the Police and EMS that was stressed so strongly at the September 11 need your focus and a require a solid time specific plan and street lights should be included along with Economic Development and said please provide hard results for all concerned.

- Angie Madrid, Horizon Vista; explained she had another situation regarding another incident that happened around her home and said she purchased security cameras. She then said the street sign at Western and Horizon Vista is still not fixed and is propped up on rocks, this has been reported several times in the last couple of years. She then explained there has been a couple of break-ins on Western but doesn't know if people are calling the police or just putting this on Facebook.
- Frank Stasi, Rio Communities; said he saw the list that was given out this morning and said the first three issues are of utmost importance and said that he understands these areas need to be discussed but at some point these areas need to be expedited and get an idea of how long it is going to take to implement some security for them. He then said he noticed Council is starting to look at the budgets and when looking at the budget the top priority of the budget would be to hire another officer and work the budget around that and not vice-versa and said this is more important than activities such as playgrounds.

Accounts Payable

- Mayor Gwinn explained Treasurer Benavidez is having problems with her grandma and this might be what has not allowed her to be here tonight and we will need to table accounts payable to another date.
- Councilor Sais moved to table accounts payable. The motion was second by Councilor Ramsell. Vote: Councilor Brown-yes; Councilor Gutjahr-yes; Councilor Sais-yes and Councilor Ramsell-yes. With a 4-0 vote accounts payable was to table to a future date.

Resolution 2018 - xx BAR #2

- Clerk Adair read Resolution 2018-139 - Bar #2 into the minutes.
- Councilor Gutjahr made a motion to approved Resolution 2018-139 the annual budget amendment #2. The motion was second Councilor Sais. Vote: Councilor Ramsell-yes; Councilor Brown-yes; Councilor Gutjahr-yes and Councilor Sais-yes. With a 4-0 vote Resolution 2018-139 – Bar #2 (Fire Funds to New County EMS GRT Fund 32.2K) was passed, approved, adopted and signed.

Resolution 2018 - xx BAR #3

- Clerk Adair read Resolution 2018-Bar #3 into the minutes.
- Councilor Brown said he understand that the \$129,730.08 was in an account under an old accounting system and now being transferred to a new DFA mandated chart of accounts and now is going to a fire department/discretionary nominal fee fund and asked if this is a fire fighter or EMT fund.
- Mayor Gwinn explained this is from the EMT GRT that we receive.
- Councilor Gutjahr said this amount was in the old fire protection fund and is being transferred to the new one.
- Mayor Gwinn said that is his understanding from what Treasurer Benavidez mentioned to him.
- Councilor Brown said is this amount for the nominal fee.
- Mayor Gwinn said no, we have still yet to do the nominal fee and this will be at a later date.
- Councilor Gutjahr explained that title includes the nominal fee.
- Mayor Gwinn explained that once it goes into the main fund 29900 then there it will go into the appropriate line item.
- Councilor Brown then asked wouldn't it be nicer to know to what exact fund this would go into.

- Councilor Ramsell moved to approve Resolution 2018-140 BAR #3. The motion was second by Councilor Gutjahr. Vote: Councilor Sais-yes; Councilor Ramsell-yes; Councilor Brown-yes and Councilor Gutjahr-yes. With a 4-0 vote Resolution 2018-140 – Bar #3 (Fire Funds to New Discretionary Nominal Fund 130K) was passed, approved, adopted and signed.
- Councilor Gutjahr explained regarding BAR #2 & #3 they are going to from the previous fire funds and going to the new 29900 fund and will be then transferred into their respective funds within the 29900.

Resolution 2018 – xx Change Chart of Accounts/County EMS GRT

- Clerk Adair read Resolution 2018-141 Change chart of accounts/county EMS GRT into the minutes.
- Mayor Gwinn clarified to Council these funds are going into DFA new charge of accounts.
- Councilor Gutjahr said all funds will be accounted for within that 29900-line number.
- Councilor Sais asked what a discretionary fund is.
- Mayor Gwinn said that is something that Treasurer Benavidez could answer him and further said he thinks it is funds that goes into that main account for DFA to review and then is put into other funds in that chart of account and began a discussion on the chart of accounts through DFA.
- Councilor Gutjahr made a motion to approve Resolution 2018-141 6th Fiscal year ending June 30, 2019. The motion was second by Councilor Sais. Vote: Councilor Brown-yes; Councilor Ramsell-yes; Councilor Sais-yes and Councilor Gutjahr-yes. With a 4-0 vote Resolution 2018-141 DFA Uniform COA – County EMS GRT was passed, approved, adopted and signed.

Resolution 2018 – xx Change Chart of Accounts/RGEFD Discretionary Funds

- Clerk Adair read Resolution 2018-142 Change Chart of Accounts/RGEFD Discretionary Funds into the minutes.
- Councilor Gutjahr explained comparing resolution's 141 & 142 and resolution's 139 & 140, the 141/142 is changing the chart of accounts and 139/140 is the transfers and said that they should have been reversed in the order of approval.
- Councilor Sais asked is the 29900 is a fund.
- Mayor Gwinn explained 29900 is a line item that the funds will go into that DFA has set up.
- Councilor Sais moved to approve Resolution 2018-142 change chart of Accounts/RGEFD Discretionary Funds. The motion was second by Councilor Ramsell. Vote: Councilor Gutjahr-yes; Councilor Brown-yes; Councilor Ramsell-yes and Councilor Sais-yes. With a 4-0 vote Resolution 2018-142 DFA Uniform COA – Discretionary Funds was passed, approved, adopted and signed.

Appoint/re-appointment of a Rep and Alternate for the Older American Program

- Mayor Gwinn said we currently have Councilor Brown and Councilor Sais representing our Senior Center and the last meeting held was at our location and they have done a great job representing our City and asked if they both are willing to continue with this service.
- Councilor Gutjahr moved to appoint or re-appoint Councilor Brown and Councilor Sais as the representative and alternate for the Older American Program.
- Councilor Sais asked if he would be the representative.
- Mayor Gwinn said if that is the wish of Council.
- The motion was second by Councilor Ramsell. Vote: Councilor Ramsell-yes; Councilor Sais-yes; Councilor Gutjahr-yes and Councilor Brown-yes. With a 4-0 vote Councilor Sais was appointed as

the representative and Councilor Brown was appointed as the alternate for the Older American Program.

Appointment of EDC members

- This was tabled to another date.

Council Reports

- Councilor Ramsell explained today we did discuss proposed agenda items brought forth to Council by Councilors; Gutjahr and Brown and went down the list and prioritized them to a timeline. He then said the fire department will be having their election process moving forward here in the next few weeks and said he would like to be there to see how it all works.
- Councilor Sais gave a brief report on the Older American's program meeting said that Senator Stefanics had explained what was coming up at the legislature and then said there has been some changes of the Chairman and Vice-Chair, explained cuts and legislature making up for the cuts. He then said other things discussed was in the future they are requesting that a letter is given for registration because in the past they have just resigned without notice. He then said that a flat screen TV was taken from the center here in Rio Communities. He then said generally they do not have minutes coming in from the Older American's meeting but hopefully in near future he will be taking the minutes as he is now the Secretary.
- Councilor Brown explained a couple of items that he gave to the Mayor to give to P&Z on abatement and emanate domain and said he had approached the City Manager last summer with the drafts and nothing happened with it.
- Councilor Brown said he would like to propose to Council an internship from the business school at UNM and explained the internship program is for public administration.
- Councilor Gutjahr gave an explanation to the letter Jody had presented earlier and clarified from what was printed in the newspaper as to what she had meant to say that we have a process to evaluate the City Manager and it was an ongoing process and what she was also trying to say was that she was not listening to you regarding that kind of push to get rid of him but that the City has a process of evaluations and then said she said it poorly and she does listen to you.
- Councilor Gutjahr said she has talked with Bosque farms and then further said she and Councilor Ramsell will be meeting Saturday to create a timeline or a least piece of a timeline and then explained her findings from what Bosque Farms and our State regarding the citizens patrol and what we would have to go through.
- Councilor Gutjahr said she would also like to be at the voting of the fire department and then said she was very happy to what the Chief had said at the combined meeting that the SOP's and SOG's are not suspended and the voting will go by the by-laws. She then asked Chief Rubin what the process of the tailing of the votes is.
 - Chief Rubin explained that there is 3 from the general membership that does the tailing of the votes.
- Councilor Gutjahr asked if it would be possible to have someone from the City sit on the panel or just be there to observe.
 - Chief Rubin said he would welcome one of the City Councilors sit and count votes.
- Councilor Gutjahr suggested Lisa the Clerk could be the representative from the City.
- Mayor Gwinn thanked everyone who was at the cleanup and then stated that the high school was at the cleanup going up and down Manzano and also the Pilot club was also helping. He then

we have 2 more cleanups for this year and the Council will look at if they will do the December cleanup as we did not do it last year.

- Mayor Gwinn said so far we have three Councilors going to the NMML/DFA budget conference on the 15th and 16th and we will post there will be a quorum.
- Mayor Gwinn said Universal is out starting on the DOT grant on the roads, Goddard Court will be starting on Tuesday.
- Councilor Sais asked if a chipper would be available at the next cleanup.
- Mayor Gwinn said the person who had volunteered would have to fill out some information to the City if he wants to get paid the next time and has not done that so far.
- Councilor Gutjahr explained that Council will be having a training on hiring the City Manager.

Adjourn

- Councilor Gutjahr moved to adjourn. The motion was second by Councilor Brown. With a 4-0 vote the City Council regular business meeting was adjourned at 7:03 pm.

Respectfully submitted,

Elizabeth (Lisa) Adair, Municipal Clerk

Date: _____

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Councilor Mayor Pro-tem

Bill Brown,
Councilor

Joshua Ramsell,
Councilor

Arturo R. Sais,
Councilor