

City of Rio Communities Council Minutes
Regular Business Meeting
Tuesday July 11, 2017

1. Call to Order

- Mayor Gwinn called to order the regular business meeting at 6:00 pm.

2. Pledge of Allegiance

- Robert Teague led the Pledge of Allegiance.

3. Roll Call

- Present: Mayor Mark Gwinn; Councilors Bill Brown, Peggy Gutjahr, Arturo Sais and Thomas Scroggins.
Also, Present: City Manager Bob Skerry, City Treasurer Celina Benavidez, Municipal Clerk Lisa Adair, EDC Chairman Jim Winters, P&Z Chairman Robert Teague, Fire Chief Taylor Lewis and Court Clerk Lisa Adair.

4. Approval of Agenda

- Councilor Brown moved for the acceptance of the agenda as presented. the motion was second by Councilor Gutjahr. With a 4-0 vote the agenda for the City Council regular business meeting of July 11, 2017 was approved as is.

5. Approval of Workshop Minutes

- Councilor Sais moved to accept the minutes as written for May 22 workshop. The motion was second by Councilor Scroggins. With a 4-0 vote the minutes for the workshop held on May 22, 2017 was approved as written.

6. Approval of City Council Minutes

- Councilor Scroggins moved to accept the regular business meeting for Tuesday May 23, 2017. The motion was second by Councilor Sais. With a 4-0 vote the minutes for the City Council regular business meeting held on May 23, 2017 was approved as written.

7. Public Comment

- Mayor Gwinn recognized County Commissioner David Hyder for attending tonight's meeting.
- No public comments

8. Economic Development

- Chairman Jim Winters said they are still working on completing the website update. He then said they are actively working on getting a new grocery store and have narrowed down to 4-5 stores.
- Chairman Winters said another thing they are working on is bullet points to entice new business into the community and then explained we are 16 minutes away from Facebook and 3 minutes away from Keter and further explained our rapid growth. He then said since the 1st of the year they have had 15 topics and they feel there are about 6 that are almost completed and/or under control.

- Chairman Winters said they have funding to start a welcome wagon and explained this will be for both business and residential.
- Councilor Brown asked what is the rate of growth.
- Chairman Winters said he will look it up and get back to him.
- Councilor Gutjahr asked we are 3 minutes from where.
- Chairman Winters said it is Keter.
- Councilor Sais asked if they know the status on Keter and said he heard they hadn't gotten building permits.
- Chairman Winters said it is under construction and he believes they are working on their foundation.

9. Planning and Zoning

- Chairman Robert Teague said at the last P&Z meeting they got some real-world experience by having a group coming in for permits to subdivide their land and explained as a new group this helped them understand a little bit more.
- Chairman Teague said P&Z have been pulling information from other cities regarding what they do about big rigs.
- Chairman Teague said last month he sent out an email to all council to find out what dates would work for them to try and schedule the park forum and then explained as far as P&Z the last week of July and the last two weeks of August will not work for them.
- Mayor Gwinn asked when will P&Z be ready.
- Chairman Teague said they are ready they just need to decide on a date.
- Councilor Sais asked would it be possible to have the public forum in conjunction with the grand opening of the fire department to kill two birds with one stone.
- Chairman Teague said he doesn't think that would work and explained that their sole deal is to collect data for the parks.

10. Rio Grande Estates Fire Department

- Chief Taylor Lewis said in the month of June they responded to 50 calls; 38 were medical and 12 were fire or non-medical related. He then said the station is still being worked on and explained they are putting a drop ceiling on the building and he will let them know about the grand opening.
- Chief Lewis said he was contacted by the dealership regarding approving the logos to be placed on the new command vehicle.
- Chief Lewis said they have excepted two new members this month.
- Mayor Gwinn asked when they do the grand opening will there be some refreshments.
- Chief Lewis said they will be doing the grand opening in conjunction with the annual donation letters and will be talking with the auxiliary department.

11. Priorities Report

- City Manager Bob Skerry explained the interim budget that was submitted to DFA has been given a preliminary approval and at the last meeting of this month the final budget will be approved. He further explained in the process of budget talks Council came up with 30 items; and set it up on a rating system 5 being the highest need and 1 the lowest. He then read off the top 8 items that Council thought were necessary to go to the top of the list.

- City Manager said if we can accomplish these items we will be doing good and then said everything is going smooth. He then said the fire station is looking good and they do not have a date on completion yet and then explained he has a quitclaim deed for Tierra Grande fire station.

12. Municipal Court – Court Clerk

- Court Clerk Lisa Adair said for the month of June there were 8 traffic citations filed in the courts. She then said there were payments for correction fees \$80.00; Court Automation fee \$24.00; Judicial Education fee \$12.00; Court Fine \$160.00; giving a total of money received for the month of June is \$276.00.

13. Accounts Payable -- City Treasurer Celina Benavidez

- Treasurer Celina Benavidez requested permission to pay the following bills totaling \$19,827.81.

MRCOG	\$ 2,806.00	NM Municipal League	\$ 1,000.00
NMGFO	\$ 170.00	Quest Diagnostics	\$ 33.50
AC Disposal	\$ 360.00	PNM	\$ 404.85
NM Gas Co	\$ 42.79	Joseph Moya	\$ 390.00
PNM	\$ 285.44	NM Water Service Co.	\$ 241.16
Comcast Business	\$ 289.17	Century Link	\$ 179.11
Century Link	\$ 84.85	Court Automation	\$ 24.00
Judicial Education	\$ 12.00	TLC Plumbing	\$ 1,140.80
Heather Benavidez (Judge)	\$ 100.00	Bob Skerry	\$ 64.07
TLC Plumbing	\$ 4,847.06	Gusto	\$ 3,426.98
Gusto	\$ 1,363.04	Gusto	\$ 1,688.01
Gusto	\$ 874.98		

- Councilor Gutjahr asked on the amount for TLC Plumbing what does the building maintenance mean.
- Manager Skerry explained that this is a maintenance contract that we have with TLC and said they will come out four times a year to maintain the units.
- Treasurer Benavidez went over the profit and loss report. Total Income: \$1,610,205.15, Total Expenses were \$1,109,844.26 giving a Net Income of \$500,360.89. She also explained that payroll is only 14.1% of total expense and 9.73% of total income.
- Councilor Scroggins moved to pay the bills as outlined in the register. The motion was second by Councilor Gutjahr. Vote: Councilor Brown-yes; Councilor Scroggins-yes; Councilor Gutjahr-yes and Councilor Scroggins-yes. With a 4-0 vote accounts payable was approved for payment.

14. Planning & Zoning Commission member nomination

- Mayor Gwinn explained he has been interviewing to fill a position on the Planning and Zoning commission and introduced Lawrence Gordon. He said Lawrence comes to us from New Jersey and further explained his goal is in line with the City and P&Z and feels he will be a great asset to Planning & Zoning.
- Councilor Sais asked if this is the final spot to be filled.
- Mayor Gwinn said yes, with this nomination P&Z have the required 5 members.

- Councilor Scroggins moved to Approve the nomination of Lawrence R. Gordon Jr. to the Planning and Zoning Commission. The motion was second by Councilor Sais. Vote: Councilor Brown-yes; Councilor Gutjahr-yes; Councilor Sais-yes and Councilor Scroggins-yes. with a 4-0 vote Lawrence Gordon was approved as a member to Planning and Zoning Commission.

15. Volunteer Recognition

- Mayor Gwinn explained he had emails from Council and further explained that there are various people that have been the cornerstone to help us to where we are at. He said maybe the best thing that might be is to put a committee together to make sure we do not leave anyone out and then opened it up for discussion
- Councilor Gutjahr said it has been brought up several times from the Wellness Committee.
- Councilor Sais asked if we are looking at a committee of 3 or 4. He then suggested that maybe a couple of people from the community should be involved.
- Mayor Gwinn said we could bring it up at the next workshop.
- Councilor Sais said some of our business people should be involved.
- Mayor Gwinn said that the committee member should be someone who knows who has been involved with the city and then said we could do some more discussion at our next workshop.

16. City Manager Report

- Manager Skerry said a project will be taking place later this month that the public needs to be aware of and explained that DOT will be re-milling and inlay Hwy 309 from intersection of Hwy 314 to Intersection of Hwy 47.

17. Councilor Reports

- Councilor Scroggins said he likes numbers on houses and business that can be read from the street and then suggested a good time to have numbers available for people to put on their mailboxes or house would maybe be at the Fire Department grand opening or the health fair.
- Councilor Sais said he still has concern on developing a veteran's park and would like to see a lot more discussion on adding additional officers.
- Councilor Sais said he received a few calls regarding the potholes on Lee Trevino.
- Mayor Gwinn said he is working with the water department before we proceed with the repair of that road.
- Councilor Sais said he likes that the public know that we are discussing these issues.
- Councilor Brown said he wished to advice those people that pay bills by check and put in their mail box to not do that. He then explained some check fraud that occurred to his banking account.
- Councilor Gutjahr had nothing to report.
- Mayor Gwinn explained that high-speed internet will be coming up from Clovis going through the center of town and ending at Facebook in Los Lunas.
- Mayor Gwinn reminded everyone the city cleanup will be this Saturday starting at 8:00 am.
- Mayor Gwinn said he will be in Albuquerque this weekend and explained that the Municipal League is putting together some resolutions they want to present at the next legislative to help benefit all municipalities.
- Mayor Gwinn said next month the NMML will be holding their annual conference in Clovis.
- Councilor Gutjahr asked where is the fiberoptic coming from.

- Manager Skerry explained it will be coming from Clovis and it is all bored so no digging and further explained that we do not know if it is proprietary or public use.
- Councilor Sais asked will there be anything coming up regarding sanitation and having all households have mandatory pickups.
- Mayor Gwinn said this is one of the things we will be looking at and start visiting other communities and what they are doing.

ADJOURN

- Councilor Gutjahr moved to adjourn. The motion was second by Councilor Scroggins. With a 4-0 vote the City Council regular business meeting was adjourned at 7:09 pm.

Respectfully submitted,

Elizabeth (Lisa) Adair
Municipal Clerk

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Councilor Mayor Pro-tem

William (Bill) Brown,
Councilor

Arturo R. Sais,
Councilor

Thomas Scroggins,
Councilor

Date: _____