

City of Rio Communities Council Minutes
Regular Business Meeting
Tuesday March 27, 2018

Call to Order

- Mayor Gwinn called to order the city council regular business meeting at 6:00 pm.

Pledge of Allegiance

- Judge Benavidez led the Pledge of Allegiance.

Roll Call

- Present: Mayor Mark Gwinn, Councilors; Bill Brown, Peggy Gutjahr, Arturo Sais and Joshua Ramsell.
Present: City Manager Bob Skerry, City Treasurer Celina Benavidez, Municipal Clerk Lisa Adair and Municipal Judge Heather Benavidez.

Approval of Agenda

- Councilor Gutjahr moved to approve the agenda for Tuesday March 27 as is. The motion was second by Councilor Brown. With a 4-0 vote the agenda was approved as presented.

Approval of Workshop Minutes

- Councilor Brown moved to approve the minutes with a retention of the tape recordings for (4) four months. The motion was second by Councilor Gutjahr. With a 4-0 vote the minutes for the workshop of February 28, 2018 along with saving the audio recording for (4) four months was approved as written.

Approval of City Council Minutes

- Councilor Gutjahr moved to approve the City Council meeting minutes of February 28, 2018. The motion was second by Councilor Brown. With a 4-0 vote the minutes for the City Council Regular Business meeting of February 28, 2018 was approved as written.

Organizational Meeting

- Mayor Gwinn asked for nominations for a Mayor Pro-tem.

Appointment of Mayor Pro-tem

- Councilor Brown nominated Peggy Gutjahr for Mayor Pro-tem.
- Councilor Sais asked if there was any training for Mayor Pro-tem.
- Mayor Gwinn said the only training was MOLI and other NMML training they have all received.
- The motion was second by Councilor Gutjahr. Vote: Councilor Brown-yes; Councilor Gutjahr-yes; Councilor Ramsell-yes and Councilor Sais-yes. With a 4-0 vote Councilor Gutjahr was approved as Mayor Pro-tem for they 2018 year.

Appointment of Judge Pro-tem

- Judge Benavidez asked Council to consider Claudine Montano for Judge Pro-tem.

- Councilor Gutjahr moved to approve Claudine Montano as Judge Pro-tem. The motion was second by Councilor Brown. Vote: Councilor Ramsell-yes; Councilor Gutjahr-yes; Councilor Brown-yes and Councilor Sais-abstained. With a 3-0 vote Claudine Montano was approved as Judge Pro-tem.

City Manager Report

- Manager Skerry explained it is coming to budget time and the County will be bringing a new agreement to council requesting a new rate to house prisoners for \$95 a day, the old rate was \$85 a day and began a discussion.
- Manager Skerry explained according to VRECC our numbers have decreased and gave the statistics to council.
- Manager Skerry explained after yesterday’s meeting with the architect firm they sent a proposal on the scope of work and gave the highlights of the time frame and they also talked about drainage.
- Manager Skerry said the work on Manzano expressway is going great and explained what they have already completed and what is coming next.
- Manager Skerry said the co-op grant has been closed out but there is remaining work in the contract that needs to be completed. He then explained last year’s situation regarding the fog seal and said we have the same weather situation again this year and will be completed once it warms up.
- Councilor Sais asked if they were going to paint any lines.
- Manager Skerry explained that this can be taken care of this year and further explained what areas could possibly be striped.

Public Comment

- Rheganne Vaughn the Manager from Universal Waste Systems of New Mexico said she is here to introduce the company and explain that they recently merged with Valley Disposal in Rio Communities and the surrounding area and further explained some of the programs that they are offering.

Accounts Payable -- City Treasurer Celina Benavidez

- Treasurer Benavidez gave the list of the accounts payable for this week.

| | | | |
|---------------------------|-------------|----------------------|-----------|
| Expertech Services, LLC | \$ 428.00 | Sharp | \$ 17.72 |
| Universal Fuel Card - FDR | \$ 1,001.00 | AC Disposal Services | \$ 720.00 |
| Elizabeth Adair (travel) | \$ 36.12 | Pamela Johnson | \$ 36.12 |
| Card Service Center | \$ 953.07 | | |

- Councilor Gutjahr made a motion to approve accounts payable and pay the bills for March 22 – March 27, 2018. The motion was second by Councilor Sais. Vote: Councilor Ramsell-yes; Councilor Brown-yes; Councilor Gutjahr-yes and Councilor Sais-yes. With a 4-0 vote accounts payable was approved for payment.

Resolution 2018-__ Open Meetings Act

- Clerk Adair explained the changes to the current resolution and then read into the minutes the changes to the resolution.

- Councilor Sais moved to accept resolution 2018-117 open meetings act. The motion was second by Councilor Ramsell. Vote: Councilor Gutjahr-yes; Councilor Brown-yes; Councilor Ramsell-yes and Councilor Sais-yes. With a 4-0 vote Resolution 2018-117 Open Meetings Act was passed, approved, adopted and signed.

Job description for all positions

- Councilor Gutjahr said she would like more time and discussion on the job descriptions therefore would like to table this until April 10 City Council workshop and business meeting.
- Mayor Gwinn asked if Council would like the City Manager to go over briefly the job descriptions.
- Manager Skerry explained the changes to all the job descriptions. He then further explained we have added a new position Finance Assistant and what are the requirements to this position.
- Manager Skerry explained the changes to the Chief Procurement Officer position.
- Councilor Gutjahr motioned to move for further discussion to the workshop of April 10 and discussion and action to April 10 regular business meeting. The motion was second by Councilor Sais. Vote: Councilor Ramsell-yes; Councilor Sais-yes; Councilor Gutjahr-yes and Councilor Brown-yes. With a 4-0 vote the job description for all positions was tabled to the workshop and city council regular business meeting of April 10, 2018.

Ordinance 2018 – __ Personnel Policy – 14-day review

- Councilor Sais moved to table ordinance 2018- personnel policy for a 14-day review until April 10, 2018. The motion was second by Councilor Brown. Vote: Councilor Sais-yes; Councilor Brown-yes; Councilor Ramsell-yes and Councilor Gutjahr-yes. With a 4-0 vote Ordinance 2018- Personnel Policy for a 14-day review was tabled until April 10, 2018.

Council Reports

- Councilor Ramsell said he noticed a couple of stop signs have been replaced. He then said a couple of residents said they were very happy about that, but they did however mention that they noticed the signs were further into their property and asked if there was a reason why.
- Manager Skerry explained they are placed by State standards.
- Councilor Ramsell asked regarding illegal dumping could we check with DOT about adding or donating concrete barriers in these areas.
- Manager Skerry explained that DOT has offered to provide jersey barriers to 304 and 47 because that is on their right-of-way, but it depends if they have any available.
- Councilor Sais said he would like to see the Code enforcer advertised as Council has directed.
- Councilor Brown had no report.
- Councilor Gutjahr reminded that Health fair is on April 21 10 am – 2 pm.
- Councilor Gutjahr said that the stop sign on the corner of Cambridge and Horner has been defaced.
- Councilor Gutjahr said that she has had several compliments on Goodman and she noticed our Deputy was out today giving tickets.
- Mayor Gwinn said that the Fire Department is having an Easter hunt on March 31, here at City Hall area.
- Mayor Gwinn explained coming up in April is the science fair at La Merced.
- Mayor Gwinn said our next cleanup is on April 28th. He then mentioned on May 20 will be an animal clinic here.
- Councilor Sais asked if the flashing speed sign will be moved.

- Manager Skerry explained we have ordered 4 stationary flashing signs and explained where they could possibly be installed.
- LE Rubin mentioned that the Fire department will be setting up this Friday, on the trek to Tome Hill a water station and do some assessments if people need their medical assistants.

Adjourn

- Councilor Gutjahr moved to adjourn. The motion was second by Councilor Sais. With a 4-0 vote the City Council Regular Business Meeting was adjourned at 7:00 pm.

Respectfully submitted,

Elizabeth (Lisa) Adair
Municipal Clerk

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Councilor Mayor Pro-tem

Bill Brown,
Councilor

Joshua Ramsell,
Councilor

Arturo R. Sais,
Councilor

Date: _____