

City of Rio Communities Council Minutes
Regular Business Meeting
Tuesday January 23, 2018

Call to Order

- Mayor Mark Gwinn called to order the regular business meeting at 6:00 pm.

Pledge of Allegiance

- Jim Winters led the Pledge of Allegiance.

Roll Call

- Present: Mayor Mark Gwinn; Councilors Bill Brown, Peggy Gutjahr, Arturo Sais and Thomas Scroggins.
Present: City Manager Bob Skerry, City Treasurer Celina Benavidez, Municipal Clerk Lisa Adair and EDC Chairman Jim Winters.

Approval of Agenda

- Councilor Gutjahr moved to approve the agenda for the regular business meeting of January 23, 2018. The motion was second by Councilor Brown. With a 4-0 vote the agenda for the City council regular business meeting was approved as presented.

Approval of Workshop Minutes

- No workshop minutes to approve.

Approval of City Council Minutes

- Councilor Scroggins moved to accept the minutes of the regular business meeting for Tuesday January 9, 2018 as written. The motion was second by Councilor Gutjahr. With a 4-0 vote the minutes for the city council regular business meeting held on Tuesday January 9, 2018 was approved as written.

City Manager Report

- Manager Bob Skerry explained Jim and Mark have been going around looking at additional roads for the next DOT co-op grant and then explained that we have exceeded this year's co-op grant therefore we can close that out and get the 75% reimbursement.
- Manager Skerry explained that the newsletter has gone to print and should be sent out at the end of the week.
- Manager Skerry gave a list of the intersection/road repairs for the next co-op grant and started a discussion on the criteria for the DOT-co-op grant, MAP (main arterial program) TIP and TAP boards.

Public Comment

- No public comments.

Accounts Payable -- City Treasurer Celina Benavidez

- Treasurer Benavidez asked for permission to pay the following bills.

Roof Care	\$ 1,165.33	Sharp	\$ 77.44
Valencia County (animal Control)	\$ 4,068.75	Gusto	\$ 106.58
NM Water Service Co	\$ 242.93	Pamela Johnson (payroll)	\$ 679.45

Card Service Center	\$ 400.98	Gusto	\$ 5,326.07
Gusto	\$ 2,495.89	Bob Skerry (travel W/E 01/12)	\$ 12.04
Bob Skerry (travel W/E 01/21)	\$ 43.86	Century Link	\$ 187.10
NM Judicial Education	\$ 6.00	Court Automation Fee	\$ 12.00

- Councilor Scroggins moved to pay the accounts payable stated 1/12/2018 – 1/23/2018. The motion was second by Councilor Brown. Vote: Councilor Sais-yes; Councilor Gutjahr-yes; Councilor Brown-yes and Councilor Scroggins-yes. With a 4-0 vote accounts payable was approved for payment.

Resolution 2018-__ 2nd Quarter Budget FY18

- Treasurer Benavidez read into the minutes resolution 2018-115.
- Councilor Gutjahr moved to approve resolution 2018-115 2nd Quarter Financial Report. The motion was second by Councilor Sais. Vote: Councilor Scroggins-yes; Councilor Brown-yes; Councilor Gutjahr-yes and Councilor Sais-yes. With a 4-0 vote Resolution 2018-115 2nd Quarter Budget Report FY18 was passed, approved, adopted and signed.
- Treasurer Benavidez read into the record revenues for the 2nd quarter is \$612,449 and expenditures is \$473,659.

Appointment of Election Precinct Board

- Municipal Clerk Adair read into the minutes her request for council to approve the appointment of the Election Precinct Board.
- Councilor Gutjahr moved to approve the election precinct board as presented. The motion was second by Councilor Scroggins. Vote: Councilor Sais-yes; Councilor Brown-yes; Councilor Gutjahr-yes and Councilor Scroggins-yes. With a 4-0 vote the appointment of the election precinct board was approved.

PNM support letter

- Manager Skerry explained the request from PNM and ERB (Energy Redevelopment Bonds ACT).
- Manager Skerry read into the minutes the support letter.
- Mayor Gwinn asked if this is a tax payer bond.
- Manager Skerry explained this is like a low interest bonds.
- Councilor Brown moved to support PNM to pursue a low interest bond. The motion was second by Councilor Sais. Vote: Councilor Gutjahr-yes; Councilor Scroggins-yes; Councilor Sais-yes and Councilor Brown-yes. With a 4-0 vote the PNM support letter was approved and signed.

Executive Session discussion on Evaluation of City Manager personnel position. NM Section 10-15-1 (B)(H)(2)

- Mayor Gwinn asked for a motion with a roll call vote to go into executive session.
- **Motion and roll call vote to go into close session**
 - Councilor Gutjahr moved to go into executive session discussion on evaluation of City Manager personnel position. NM Section 10-15-1 (B)(H)(2) with a roll call vote. The motion was second by Councilor Brown. Vote: Councilor Scroggins-yes; Councilor Sais-yes; Councilor Gutjahr-yes and Councilor Brown-yes. With a 4-0 vote Council went into executive session at 6:38 pm.
- **Motion and roll call to go back into regular business meeting session**
 - Councilor Gutjahr made a motion with a roll call vote to go back into the regular business meeting session. The motion was second by Councilor Brown. Vote: Councilor Scroggins-yes; Councilor Sais-yes; Councilor Gutjahr-yes and Councilor Brown-yes. With a 4-0 vote Council returned to regular session at 8:15 pm.

- **Welcome everyone back and Statement by the Mayor:** The Governing Body of the City of Rio Communities, New Mexico, hereby states that on January 23, 2018 a Closed Executive Session was held and the matters discussed in the closed meeting were limited only to Evaluation of City Manager personnel position as posted on the agenda
- Mayor Gwinn welcomed everyone back and read the above statement into the minutes.

Action results from Executive Session

- Mayor stated they will be schedule a final session to finish the City Manager Evaluation for Tuesday February 13, 2018 at which time they will bring the City Manager to go over his evaluation.

Council Reports

- Councilor Scroggins had no comments.
- Councilor Sais had no comments.
- Councilor Brown had no comments.
- Councilor Gutjahr had no comments.
- Mayor Gwinn thanked Dennis and Jim for the help at the cleanup and thanked everyone that also turned out to help.
- Mayor Gwinn said the fire station volunteers will be conducting a CPR training for our 4th and 5th graders at La Merced in the month of February.
- Mayor Gwinn reminded VALEO will be on February 6th in Belen at the Harvey house.

Adjourn

- Councilor Brown moved to adjourn. The motion was second by Councilor Scroggins. With a 4-0 vote the City Council regular business meeting was adjourned at 8:20 pm.

Respectfully submitted,

Elizabeth (Lisa) Adair
Municipal Clerk

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Councilor Mayor Pro-tem

William (Bill) Brown.
Councilor

Arturo R. Sais,
Councilor

Thomas Scroggins,
Councilor

Date: _____